



MEAL PLAN CHANGE REQUEST FORM:

TO CHANGE YOUR MEAL PLAN:
COMPLETE THIS REQUEST FORM & SUBMIT TO
OFFICE OF RESIDENCE LIFE –JSC108
STUDENT ID# _____

FIRST NAME: _____

LAST NAME: _____

HOUSING ASSIGNMENT INFORMATION:

BUILDING: _____

ROOM: _____

YOUR CURRENT MEAL PLAN:

- 8-MEAL PLAN (\$910 per semester and includes \$150 flex dollars)
- 10-MEAL PLAN (\$1085 and includes \$150 flex dollars)
- 12-MEAL PLAN (\$1215 per semester and includes \$150 flex dollars)
- 14-MEAL PLAN (\$1315 per semester and includes \$150 flex dollars)

I WOULD LIKE TO CHANGE TO THE FOLLOWING MEAL PLAN:

- 8-MEAL PLAN (\$910 per semester and includes \$150 flex dollars)
- 10-MEAL PLAN (\$1085 and includes \$150 flex dollars)
- 12-MEAL PLAN (\$1215 per semester and includes \$150 flex dollars)
- 14-MEAL PLAN (\$1315 per semester and includes \$150 flex dollars)

I am aware that signing and submitting this form signifies that I have read, understood and agree to abide by the college's meal plan policies. I understand that if I withdraw completely from school, any unused meal plan money will be refunded according to the schedule in the housing license agreement.

SIGNATURE: _____ TODAYS DATE: _____

*Resident is required to participate in OCC Housing's mandatory meal plan. The 12-meal plan (12 meals per week) is the default plan. You may change your meal plan from the 12-meal plan to one of the other meal plan options (8, 10 or 14 meals per week) when filling out the housing application. Any changes after submitting your application will need to be completed by filling out this form. **Students may change their meal plan election without penalty until the end of the third week of classes.***

Meal Plan Refunds. Students who withdraw from housing once classes have begun will be eligible for the following refunds of the meal plan fee: 1st week of classes = 75%, 2nd week of classes = 50%, 3rd week of classes = 25%. Thereafter, no refunds will be issued.