

# Onondaga Community College Central New York Police Academy

Pre –Employment  
Police Basic Training Course /  
Law Enforcement Certificate  
Program



# Welcome to OCC & the CNYPA

Many people “think about” being police officers. You have actually taken the first step towards a career in law enforcement



# Central New York Police Academy

- Located at the college since 1975
- One of the largest and most comprehensive in upstate New York
- First Police Academy in New York State approved by the State Division of Criminal Justice Services to offer Pre-Employment training



Approximately 79% of the candidates who have successfully completed all aspects of the program have been hired by a law enforcement agency.

\*Successful completion of Phase One is not a guarantee of employment.

# Agencies where you'll find our graduates

Camillus, Geddes, Manlius, Groton, Skaneateles  
Oswego, Liverpool, East Rochester, Fulton, Rome,  
Cortland, North Syracuse, Pulaski, Solvay, Cicero,  
Utica, Weedsport, Port Byron, Chittenango,  
Canastota, Baldwinsville, Hudson Falls,  
Sheriff's - Onondaga, Cortland, Cayuga, Madison  
Syracuse Univ., OCC, Ithaca College, Cornell Univ  
SUNY Morrisville, Cortland & Upstate Medical  
\* New York State Police, Syracuse PD

**Bear in mind, if you pursue any college classes anywhere in preparation to be a police officer (i.e. Criminal Justice), you will still, if and when hired, have to attend a police academy – required by state law.**

# Pre-Employment Police Basic Training Course

## What is Pre-Employment Police Basic Training?

- Community Colleges and Police Academies may collaborate to offer Pre-Employment Training and Post Employment Training
- Onondaga Community College has been approved by NYS Office of Public Safety to offer program

# Pre-Employment Police Basic Training Course

- NYS Title 9 (9NYCRR Part 6026) authorizes localities the **option** of participating in this program
- Option is effective 10 September 2003
- Police agencies may elect to accept proof of Phase 1 completion as an alternative to training in the traditional police academy



# Phase One & Phase Two

- The Basic Course for Police Officers will be separated into two parts
- Phase One will be offered to both Pre-Employment civilian students and employed sworn police officers
- Phase Two is available to sworn police officers only.

# Phase One & Phase Two

- Phase One is two (2) OCC credit semesters in duration without breaks
- Phase Two is 3 weeks and FTO with agency, (FTO time varies with agencies, min. 160 hrs.)
- In comparison, a full time traditional day academy is 24 – 26 weeks in duration, then FTO with agency

# Pre Employment Police Candidate Entrance Requirements

- Must be a citizen of the United States or lawfully residing in the United States
- Candidates may not be convicted of a Felony
- Minimum age is 19, no maximum age requirements for attendance (check with Civil Service Commission regarding appointment)
- Valid NYS Driver's License (copy to PA)

# Pre-Employment Police Candidate entrance requirements (cont.)

- High School Diploma or GED
- Proof of Immunizations (to Admissions)
- Certificate of Residency if residing outside of Onondaga County (to Student Accounts Office)

# ENG-103

- Previous English college credit can be transferred in, or complete the course on your own schedule during the prevailing academy time frame
- Tuition for this class is included in within the two semesters of the academy
- **No classes other than ENG-103 can be taken while enrolled in the Phase I program**

# Class 32 Program Schedule

- Class Scheduled for August 31, 2020 thru May 13, 2021
- Class will be Tuesday – Thursday 1800-2200.  
(Classes held in the Campus Safety Building @ OCC)
- PT, Saturday mornings 0600 – 0830 (OCC Gym)
- EVOG, Saturday & Sundays (Fall) 0630 – 1630  
EVOG conducted at the Oswego Co. Airport. Schedule delivered in class.

# First Day



# Phase One Training Content

## ■ Administration of Justice:

Introduction To Law Enforcement

Introduction to Criminal Justice

Jurisdiction & Responsibilities of Law Enforcement

Adjudicatory Process & Court Structure Civil & Criminal

## ■ Introduction To Law Enforcement

Constitutional Law

Discretionary Powers

Ethical Awareness

Physical Fitness & Wellness

Procedural Justice



# Physical Training



# Phase One Training Content Continued

- *Laws of New York:*

*New York State Penal Offenses*

*Use of Physical Force & Deadly Physical Force*

*New York State Criminal Procedures*

*New York State Juvenile Law & Procedures*

*Civil Liability & Risk Management*

*Ancillary New York State Statutes*

*New York State Vehicle & Traffic Law*

# Classroom Study



# EMS 1<sup>st</sup>. Responder



# Phase One Training Content Continued

- **Law Enforcement Skills:**

Note Taking, Report Writing, Electronic Communications, Observation & Patrol, Case Preparation, Crimes in Progress, Arrest Processing, Vehicle Stops & Traffic Enforcement, Defensive Tactics, Emergency Medical Services, Emergency Vehicle Operation & Control, Traffic Direction & Control, DWI Detection & Standardized Field Sobriety Testing, Physical Evidence, Off-Duty Plain Clothes Encounters, Aerosol Subject Restraint, Professional Communications, Decision Making

# Defensive Tactics

## Boxing



## Ground Fighting



# OC Training



# EVOCC





# Phase One Training Content Continued

## ■ **Community Interaction:**

Intoxication

Community Resources-Victim/Witness Services

Elder Abuse

Cultural Diversity/Bias Related Incidents & Sexual Harassment

Persons with Disabilities

Community Oriented Policing & Problem Solving

Crime Prevention

## ■ **Mass Casualties & Major Events**

Standardized Response Plans for Unusual Events

The Nature and Control of Civil Disorder

# Arrest Techniques



DWI SFST



# Mass Incident Training



# Phase One Training Content Continued

## ■ Investigations

Domestic Violence

Organized Crime

Preliminary Investigation & Information Development

Interviewing Techniques

Common Criminal Investigation Techniques

Basic Crash Management Reporting

Injury & Death Cases, Sex Crimes, Human Trafficking

Contemporary Police Problems, Animal Abuse Cases

Narcotics & Dangerous Drugs, Missing Persons

# OCC Credits

## Phase One / LEC.CERT Program

Course	Credits
■ ENG 103 Freshman Composition & Literature	3
■ LEC 103 Principles of Law for Public Safety Officer	7
■ LEC 105 Public Safety Procedures	8
■ LEC 105L Public Safety Procedures-Proficiency	5
■ LEC 109 Public Safety Investigation Techniques	4
■ LEC 111 Community Relations for Public Safety Ofc.	2
■ LEC 120 Emergency Medical Services Certified First Responders	3

# OCC Credits

- 32 college credits (equivalent to one year of College) from Onondaga Community College (SUNY transcript) are earned for completion of Pre-Employment Phase One / LEC Certificate.
- A SUNY certificate is earned when ENG 103 is also completed or transferred in.
- ENG 103 must be taken during the prevailing academy timeframe to be included in full-time tuition.
- These credits are fully transferable to most two & 4 year colleges

# OCC / CNYPA Instructional Staff

- Certified as General Topics instructors and specialty instructors by NYS Office of Public Safety
- All instructors are under the supervision of OCC faculty or are members of OCC faculty
- All instructors are experienced in the content / subject matter they instruct
- Instructors are/were from numerous Police/Sheriff's/State agencies in Onondaga, Oswego, Madison and Cayuga counties

# Pre-Employment Basic Course for Police Candidate Standards

- Punctuality & attendance are required
- Grooming standards adhered to
- Academic & Practical grade standards
- Uniform dress code enforced
- Police Candidates will be expected to conduct themselves in a mature & professional manner on and off campus
- Police Candidates will be expected to adhere to all NYS & Local laws while in attendance
- Police Candidates will be encouraged to conduct themselves in a manner that will facilitate their future employment as a Police Officer



# Upon Completion of Pre-Employment Course

- Students will receive a transcript from OCC
- The CNYPA is responsible for the maintenance of the records related to each session of the Pre-Employment training
- The CNYPA will certify to prospective employers that the student has completed Phase One
- Certification is valid for 2 years from date of completion
- If not hired within 2 years, upon hiring a Phase One refresher will be required

**Completion of the program is not a guarantee of  
employment as a Police Officer**

# Typical Hiring Requirements for Full Time Deputy Sheriff or Police Officer

- Civil Service Eligibility
- Age at time of employment 20-35 (41 if up to 6 years of military service)
- Background to include psychological, polygraph, character reference interviews, DMV abstract, possible financial background
- No criminal convictions

# Tuition and Fees

## Semester Expense

- Normal OCC full-time tuition & fees\*
- \$424 Emergency Vehicle Operation Course fee (first semester only)
- Classroom material fee (pending)
- Uniforms (class, utility, PT) not included. Estimated cost – \$400

\* Tuition & Fees subject to change w/o notice

# Financial Aid

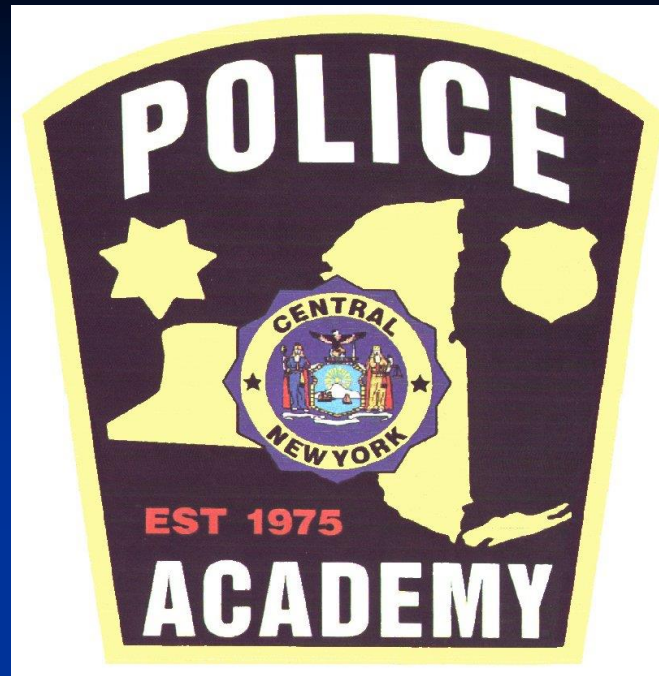
LEC.CERT Students may be eligible for financial aid, i.e:

- Stafford Loan
- Pell
- TAP
- Veterans

Please contact the OCC Financial Aid office with any questions regarding aid eligibility.

# CHECKLIST

- Apply for admission to OCC into the Law Enforcement Certificate Program (LEC) (no fee to apply via [www.sunyocc.edu](http://www.sunyocc.edu))
- Apply for Financial Aid
- Submit official high school / college transcripts to OCC
- Submit Proof of Immunizations to Student Central



## Central New York Police Academy

OCC / Mawhinney Hall, Office M280N

4585 West Seneca Turnpike

Syracuse, NY 13215

Phone: (315) 498-6042

Questions? Contact Academy Director Mike Asmolik

[asmolikm@sunyocc.edu](mailto:asmolikm@sunyocc.edu)