

GIFTS OF SECURITIES (Rev. 08/2011)

Thank you for considering making a gift of securities to The Onondaga Community College Foundation.

The value of your gift of securities will be computed as the arithmetic mean between the high and low market quotations on the date you make your gift. Your gift is considered "made" on the date the securities pass unconditionally from your control. In the case of securities you mail, this is the date of mailing (postmark). In the case of securities electronically transferred by your broker, this is the day the stock is received in an OCC Foundation account.

Please copy John Zacharek at the address below on any correspondence/communication with your broker regarding your gift. Without such notice, gifts of stock may be transferred to the Foundation as "unidentified", making proper credit and timely gift acknowledgement extremely difficult.

For securities held by your bank or broker:

You will need to notify the party holding your securities to make the transfer. You may wish to do so in writing, utilizing language similar to that found on enclosed sample stock transfer form.

Should you wish to notify your broker by phone, you will need to supply the following information to your broker:

OCC Foundation's Portfolio Custodian is The Vanguard Group
Individual to contact with questions: at OCC – Erik Samhammer (315) 498-2929
OCC Foundation Account #60318800
DTC Clearing Number 0062
Account Name: Onondaga Community College Foundation

All of the above information is also available to you on the enclosed stock transfer form.

For securities held by you:

Please send unendorsed certificates by mail, along with a letter of instruction indicating your desire to gift them to the OCC Foundation and your authorization for them to be deposited into an OCC Foundation Account, to:

John J. Zacharek
Vice President for Development
Onondaga Community College Foundation
4585 West Seneca Turnpike
Syracuse, NY 13215-4585
Phone (315)498-2512
Fax (315) 498-6023
zacharej@sunyocc.edu

In a separate envelope, please mail to the same address, a stock power (see attached) for each stock certificate.

STOCK TRANSFER REQUEST FORM

To: (Your broker's Name) _____

Brokerage: (Your brokerage) _____

I would like to make a gift of _____ shares of _____

from *my* account number _____ to Onondaga Community College

Foundation Account #60318800:

The Vanguard Group
DTC Clearing #0062
PO Box 703-233
Valley Forge, PA 19482
Phone (800) 567-5163 X31037

The OCC Foundation's Federal Tax ID # is 16-0876277.

Please contact John J. Zacharek, OCC Vice President for Development at (315) 498-2512 with any questions.

Signed (donor): _____ Date: _____

Signed (donor, joint owner): _____ Date: _____

IRREVOCABLE STOCK OR BOND POWER

For value received, the undersigned does (do) hereby sell, assign and transfer to

Onondaga Community College Foundation, Federal Tax ID#16-0876277

***IF STOCK,
COMPLETE THIS
PORTION*** _____ shares of the _____ stock
of _____

Represented by certificate(s) no(s) _____ inclusive,
standing in the name(s) of the undersigned on the books of said
company.

***IF BONDS,
COMPLETE THIS
PORTION*** _____ bonds of _____
in the principal amount of \$ _____,

No(s), _____ inclusive, standing in the name(s) of the
undersigned on the books of said company.

The undersigned does (do) hereby constitute and appoint _____
attorney to transfer the said stock or bond(s) as the case may be on the books of said
company, with full power of substitution in the premises.

Dated _____

IMPORTANT – READ CAREFULLY
The signature(s) of this Power must correspond with the name(s) as
written upon the face of the certificate(s) or bond(s) in every
particular without alteration or enlargement or any change whatever.

Person(s) executing this power sign here:

X _____

X _____