Non-Credit Programs

Lifelong Learning

Hundreds of non-credit courses are offered for students representing diverse age groups, needs, and interests. Educational opportunities for skill upgrades and/or personal enrichment are scheduled in a variety of formats and at convenient times to accommodate the busy lives and careers of the learners enrolling in courses and programs. These course offerings are responsive to businesses and individuals in the community who desire short-term, content-rich courses that do not lead to attainment of a degree.

To stay current with what is going on in today’s world, everyone needs to continuously acquire new skills, knowledge, training, and information. Personal enrichment, health, wellness, and fitness are essentials to a balanced and fulfilling life. Approximately 800 professional development and personal enrichment courses are offered each year and in excess of 10,000 students enroll in these educational opportunities. Courses are designed to be:

- Offered throughout the community at convenient and accessible sites;
- Affordable and conveniently scheduled to meet the needs and busy schedules of the community;
- Diverse in course content, covering a wide range of topics, interests, and skill development;
- Taught by experienced, professional practitioners and other lifelong learners;
- Sensitive to learning environments that support individual and group learning styles.

A partial listing of some of the professional development programs includes:

- **Computer Courses:** Daytime, evening and weekend courses are available year round: fall, winter, spring, and summer. Small classes with one computer per student facilitate personalized instruction guided by outstanding instructors. A partial listing of some of Onondaga’s computer course offerings includes:
  
  Using a Personal Computer
  Access
  Microsoft Windows
  Microsoft Word
  Microsoft Excel
  Microsoft PowerPoint
  Web Page Design with HTML

- **Online Computer Classes** are available, providing the opportunity to study from the convenience of home or office at any time during the day or evening! Access to the Internet is necessary to enroll in these online training programs. Courses are offered once a month and consist of lessons that are delivered via the Internet twice a week for six weeks. Courses are available 24 hours a day. Call (315) 498-6000 for more information.

- **Personal Trainer Certification Program**
- **Phlebotomy for Certification Program**
- **Child Abuse Recognition and Reporting Program**
- **School Violence Prevention and Intervention**
- **Defensive Driving** is offered throughout the community to reduce liability and collision insurance premiums, as well as reduce points on driving records. Motorcycle Rider and Experienced Rider education courses are available to allow eligible students to qualify for a road test waiver, reduce liability and collision insurance premiums, and reduce points on their driving records. Computer courses are available from beginner to advanced levels. **Personal Enrichment Courses** include popular offerings such as Swing Dance, Aerobics and Step Aerobics, Pilates, T’ai Chi Chu’an, Yoga, Become a Notary Public, Driver Education, and SAT Prep.

Lifelong Learning also offers courses at numerous sites including the OCC North Site (8015 Oswego Road-Route 57, Liverpool), Jordan-Elbridge High School (Hamilton Road, Jordan), and Driver’s Village (East Circle Drive, North Syracuse).

For more information, contact Onondaga’s Lifelong Learning Office, Room 210, Whitney Applied Technology Center, call (315) 498-6000 or visit sunyocc.edu

College for Kids

College for Kids is a unique program during the summer for students 8-14 years of age. A wide variety of academic and recreational courses are offered including archery, karate, tennis, cooking, and cartooning, just to name a few. Each year, many new courses are added to accommodate the diverse interests of the students who attend.

For more information about College for Kids, call (315) 498-6000 or visit sunyocc.edu

College for Living

College for Living provides educational opportunities for developmentally disabled adult citizens in Onondaga County. Classes are offered at Onondaga Community College and provide a unique and purposeful opportunity for the student in a “normalized,” socially integrated setting.

**Evening Non-Credit Courses** are kept small to insure that each student gets individual attention and is able to set personal goals. The typical semester lasts ten weeks. A wide variety of courses focus on independent living skills including Money Math, Reading, First Aid and Safety, Interpersonal Skills, Human Relationships and Sexuality, Basic Cooking, Microwave Cooking, A New You, Assertiveness, Art, Crafting, Aerobics, Yoga, Relaxation Workshops, and Computer Training. New courses are offered each semester.
Training Transition Partnership, Ltd.
Co-sponsored by Onondaga’s College for Living and Syracuse City Schools, Training Transition Partnership is a unique program that enables the transition of special education students from the high school environment to the Onondaga campus. At that time developmentally disabled students become a part of a working business that provides mailing and computer services to agencies and small businesses throughout Central New York. Training and job responsibilities include computer operation, as well as daily decision-making capabilities needed to operate a small business.

Passages
The only Medicaid Home and Community-Based Waiver funded program of its kind on a college campus, Passages is a transition day habilitation program focusing on issues of personal/academic development and employability. Special education students who are labeled MR mild and are exiting high school with an IEP diploma may be eligible to participate in the Passages program for three years. Passages provides a setting and a method for students to develop decision making skills and apply personal choices that expand their options for living independently in the community. Additional outcomes of participation in Passages include demonstrably enhanced abilities in independent living skills, social adaptation, and interpersonal relationships, all of which are important factors in achieving vocational success.

The Passages program is housed in the J. Stanley Coyne Building at Onondaga Community College. The center is completely accessible and is located on public transportation lines. Off-site experiences are stressed for the student’s personal benefit and to provide an arena to apply and evaluate skills learned on site.

New Visions Summer Program
New Visions is a week-long, full-time college experience for students with developmental disabilities. Students reside on campus, sleep in the residence halls, eat at the cafeteria, and integrate with other summer school students and participants of summer programs. Our goal is to provide a safe but stimulating learning environment, packed with choices and opportunities to allow each student to understand and enjoyably apply the independent living and social skills that are stressed in the classes. After a week of course work, activities and community experience cumulates with “yearbooks,” a prom and a graduation ceremony complete with caps and gowns.

For more information about College for Living Programs, call (315) 498-6022, or e-mail: mecha@sunyocc.edu

Workforce Development Office
The Workforce Development office serves as the College's interface with CNY business, industry and economic development agencies. We develop relationships with all these organizations, explain College products and services, solicit their help in developing new goods and services and then sell those goods and services to generate revenue for the College.

From total quality to high technology, computer training to ergonomics, over 100 cost-effective training courses have been offered to over 2,500 students per year. Programs are conducted on campus or on-site at times and dates convenient to the employer and employee. The Workforce Development Office offers world-class, quality training programs at less than the cost of consulting firms or in-house training staff.

The staff works in consultation with personnel and training officers to design programs that give employees the skills they need to be more productive. We form partnerships with other colleges and universities to develop new programs and/or courses. We work with the College’s academic departments on new programs and courses, as well as the sale of current courses and programs to business and industry. In addition, we represent the College to organizations such as MACNY, MDA and the CNY Chamber of Commerce.

Our Workforce Development instructors have both academic training and experience in business and industry. This wealth of knowledge and experience allows us to develop training programs in addition to courses listed in this catalog.

For more information about Workforce Development, please call (315) 498-2541 or e-mail: roi@sunyocc.edu.

Small Business Development Center
The Small Business Development Center's goal is to assist entrepreneurs, business and industry in the solution of their problems leading to increased productivity and profitability. Onondaga Community College is one of the three sponsors of the Small Business Development Center. The Onondaga SBDC is also funded by the United States Small Business Administration and the State University of New York.

The SBDC specializes in providing direct one-to-one counseling on small business problems and offers educational programs targeted to the needs and interests of small business. Any existing small business or individual considering starting a small business may request the direct assistance of the SBDC for which there is no charge. Small charges may be associated with training courses or workshops.
From 1986 to 2005, the Small Business Development Center provided over 114,000 hours of counseling for more than 15,000 clients. Special emphasis is placed upon providing services for women, veterans, people with disabilities and minority entrepreneurs. The Onondaga SBDC has been the lead center in the state for developing training for women-owned businesses, business opportunities for individuals with disabilities and young entrepreneurship. Since its inception, the SBDC has developed 4,950 jobs, saved over 2,200 others and generated over $103,000,000 in investments.

For more information about the Onondaga Small Business Development Center, please visit onondagasbdc.org, or call (315) 498-6070 or e-mail: hanouilt@sunyocc.edu.

Public Safety Training Center
The Public Safety Training Center (PSTC) provides nationally recognized training delivered by veteran public safety and emergency response providers to law enforcement, fire service, emergency medical service, school district, and industrial response team personnel, as well as the general public. Because this diverse audience often comes together in crisis situations, the PSTC strives to deliver this training in a realistic setting. Using computer simulations and incident management software, the state's largest simulator incident management board, and the most up-to-date training materials available, the Public Safety Training Center staff is noted for its ability to work across discipline lines. It is not uncommon to see a firefighter teaching police candidates, a paramedic teaching firefighters, or an industrial response expert teaching emergency medical service workers. Frequently, these audiences are training in the same room, learning to share information and bond with others dealing with an emergency situation.

This unique community-wide approach to training has received recognition for excellence from both state and national agencies, cited as some of the most innovative programs in the nation. Programs deal with critical incident management, emergency services response to terrorism, disaster preparedness and recovery, crisis communications and personal emergency preparedness.

The Public Safety Training Center in cooperation with the Onondaga County Department of Emergency Management's bureaus of Fire and Emergency Medical Services, along with the state offices of Emergency Management and Homeland Security, deliver fire, emergency medical and emergency management training programs to meet the needs of today's public safety responders. The PSTC works with volunteer, municipal, and industrial career departments and agencies. Fire Service Training is based on National Fire Protection Association standards covering both academic and practical skills proficiency. Onondaga's programs are the only programs in New York State accredited by the International Fire Service Accreditation Congress. In addition to NFPA courses, various short courses in specialized topics are offered to meet the varied needs of the fire service. Courses are also offered to fulfill state and federal training mandates such as those required by OSHA, PESH, etc.

The PSTC assists local volunteer fire service organizations and departments by providing training at fire departments. This training is specific to the requests of the individual fire department. It also helps them comply with various requirements and insures high quality nationally recognized training delivered by certified instructors. Comprehensive training records are also provided to the fire agency requesting this educational service.

Public Safety Courses for Business and Industry
Professional public safety educators provide training and educational programs to those outside of public and/or governmental employ. Examples of this include programs for employees of private business and industry such as emergency planners, industrial fire brigades, plant protection specialists, risk management and security personnel. In particular, programs in emergency preparedness and disaster management, as well as response to terrorist incidents are often requested by these groups. The training center also provides programs to businesses to assist them to comply with OSHA mandated training requirements as well as other professional development courses.

Business and industry, as well as not for profit agencies are invaluable partners in today's world of emergency management, and the Public Safety Training Center staff enthusiastically incorporates their skills and knowledge into education programs, while realizing some of the unique challenges faced in today's business climate.

For more information about public safety programs for Business and Industrial Safety and Security, please call the Public Safety Training Center at (315) 498-6046.
Central New York Police Academy

The Central New York Police Academy, a major component of the Public Safety Training Center, is one of the largest and most respected police academies in the state. In cooperation with the Onondaga County Sheriff’s Office and other Central New York police agencies, basic and varied in-service programs are conducted for law enforcement personnel throughout Central New York. The Academy regularly provides training to over 125 Law enforcement agencies.

For those individuals interested in pursuing a career in law enforcement but who have not yet been hired by a police agency, the police academy also offers pre-employment training which includes the majority of the state mandated law enforcement basic course for police officers. This provides a means to attend a police academy prior to being hired by an agency.

For more information about the Central New York Police Academy, please call (315) 498-6046 or e-mail pstc@sunyocc.edu.

JOBSplus!

In response to our community’s need to help its citizens who receive public assistance return to the workplace, Onondaga Community College has partnered with the Onondaga County Department of Social Services to develop the JOBSplus! program. JOBSplus! offers coursework and counseling to help jobseekers get jobs and keep them. From skill-building workshops to resume preparation and other workplace specific activities, this program is among the premiere programs of its kind anywhere in the country. In its first ten years of operation, more than 25,000 people have moved into employment.