

**INSTITUTIONAL POLICY FOR ONONDAGA COMMUNITY COLLEGE
SATISFACTORY ACADEMIC PROGRESS (SAP) STANDARDS FOR NEW YORK STATE FINANCIAL AID**

NY State requirements for satisfactory academic progress differ from those established for federal aid. In order for students to maintain their eligibility for NY State grants and scholarships, they must meet these general guidelines.

NEW YORK STATE FINANCIAL AID

New York State Financial Aid Includes:	<ul style="list-style-type: none"> • Tuition Assistance Program (TAP) • Aid for Part Time Study (APTS) • NY State Scholarships (example: Regents Award for Children of Deceased Disabled Veterans)
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1. PAYMENT POINTS

A point value is assigned each time a student receives an award from NY State. A full time award utilizes 6 points, and a part time award utilizes 3 points. Knowing the student's payment points will help him/her to determine where he/she falls on the NY State progress chart.

2. CREDIT HOURS COMPLETED IN THE PRIOR SEMESTER

This is also called "*Program Pursuit.*" Depending on how many payment points the student has accumulated, he/she is required to complete a certain number of credits in the prior semester, with a passing or failing grade.

3. CUMULATIVE CREDIT HOURS EARNED

Depending on how many points the student has, he/she is required to have accumulated a specific number of credits in order to maintain their academic progress for a New York state award.

4. GPA

New York State requires each student to maintain a minimum cumulative grade point average. Again, the GPA requirement is different depending on how many points the student has, and where he/she lands on the chart.

The following chart summarizes the components of the New York State satisfactory academic progress requirements. If a student knows the # of earned payment points, it's easy to evaluate current and future academic progress.

**NEW YORK STATE FINANCIAL AID
SATISFACTORY ACADEMIC PROGRESS CHART**

- Non-credit remedial coursework are counted toward a full-time academic load.
- Non-credit remedial courses are counted as completed credits, but are not considered as earned credits.

New York State Award Points Earned	# of New York State Award Payments Already Acquired	Completed Credits in the Prior Semester with a Passing or Failing Grade, where a New York State Scholarship was Paid	Cumulative Credits Earned at OCC	Required Cumulative GPA at OCC	Next New York State Award Payment To Be Earned
6	1	6	3	.5	2
12	2	6	9	.75	3
18	3	9	18	1.3	4
24	4	9	30	2.0	5
30	5	12	45	2.0	6
*36	6	12	60	2.0	7
**42	7	12	75	2.0	8

*Students are eligible for a maximum of 36 payment points at a 2-year school.

**Students enrolled in an approved EOP program; students receiving APTS awards; and veterans may be eligible for additional payments.

Failure to meet Satisfactory Academic Progress for New York State Awards:

Students who fail to satisfy the requirement for satisfactory academic progress lose their eligibility for New York state financial aid. Students will remain ineligible until they:

1. Complete the necessary coursework to make up the deficiency;
2. Remain out of school for a period of one year (this does not apply to students who have received 4 or more semesters of New York state awards);
3. Be approved for a one-time waiver. *Students should give careful consideration to this option, since they are eligible to receive only one waiver as an undergraduate student, regardless of the college attended.*

Students with serious hardship situations may submit an application for waiver of satisfactory academic progress standards for State Financial Aid within 2 weeks from the date of their notification letter. It is important to note that filing an application for waiver is not a guarantee that the appeal will be approved, and supporting documentation is required to substantiate the hardship. If an approval is given, New York state aid will be reinstated as appropriate.

Requirements for New York State TAP Award Eligibility

There are a number of different academic criteria that students must meet in order to qualify for a TAP award. Please read the following guidelines and keep them in mind as you register for your classes. By using these guidelines, you will help to make sure that the academic requirements to receive a TAP award will be met.

1. **Full Time Status.** A student must be registered for a minimum of 12 credit hours per semester in order to qualify for a TAP award. Of these 12 credits, at least 6 must be credit bearing. The remaining 6 credits can be non-credit remedial.
2. **Ineligible Courses.** The following courses cannot be counted toward the 12 credit hour requirement: LIB 100; MUS-100, ELT-298, OCC-101.
3. **Repeated Coursework.** As mandated by New York State student aid regulations, courses in which a student has already received a passing grade of D- or higher cannot be counted toward full-time enrollment for TAP purposes.
4. **Satisfactory Academic Progress.** Students must meet the requirements for satisfactory academic progress as outlined on the progress chart.
5. **Degree Requirements.** Students who register for a course not specifically required for the degree program in which they are matriculated will not be able to count the course toward their 12 credit hour requirement for full time enrollment. Every degree program the College offers is on file with New York State, along with a listing of the courses required to complete that program. Even if a course is considered to be of great value to the student, it cannot be counted toward the 12 credit hour requirement for TAP.

If you are uncertain how a particular situation will affect your eligibility to receive a TAP award, please contact the Financial Aid office for assistance.