

**SEMESTER APPLYING FOR:** \_\_\_\_\_

**PLEASE REMEMBER – CERTIFICATES OF RESIDENCE CANNOT BE OBTAINED MORE THAN TWO MONTHS PRIOR TO REGISTRATION FOR A TERM OR SEMESTER**

**AFFIDAVIT (OR AFFIRMATION) AND APPLICATION FOR CERTIFICATE OF RESIDENCE, PURSUANT TO SECTIONS 6301 AND 6305 OF THE EDUCATION LAW, IN CONNECTION WITH ATTENDANCE AT A COMMUNITY COLLEGE\***

STATE OF NEW YORK )

) SSN:

COUNTY OF )

\_\_\_\_\_, does hereby swear (or affirm) that s/he resides at \_\_\_\_\_, in the (City) (Village) (Town) of \_\_\_\_\_ County of \_\_\_\_\_, State of New York; that s/he now is, and has for a period of at least one year immediately prior to the date of this affidavit (affirmation) and application been, a resident of the State of New York; that s/he now is, or has been for a period of \_\_\_\_\_ months within the six months immediately prior to the date of this affidavit (or affirmation) and application, a resident\*\* of the County of \_\_\_\_\_; and that s/he has lived at the following places during the year immediately prior to the date of this affidavit (or affirmation) and application:

Addresses	Dates
_____	_____
_____	_____
_____	_____

Applicant further states that s/he plans to enroll in ONONDAGA COMMUNITY COLLEGE and that this affidavit (or affirmation) and application is made for the purpose of securing from the Chief Fiscal Officer of the County of \_\_\_\_\_ a certificate of residence pursuant to the requirements of Article 128 of the Education Law.

\_\_\_\_\_  
Signature of Applicant

Sworn to (or affirmed) before me this \_\_\_\_\_ day of \_\_\_\_\_ in the year \_\_\_\_\_

SSN: \_\_\_\_\_

\_\_\_\_\_  
Notary Public

This space for use of Chief Fiscal Officer of County

Certificate Issued ( ) Certificate Not issued ( )

Date \_\_\_\_\_ by \_\_\_\_\_

\*Education Law, Section 6305, provides: "The chief fiscal officer of each county, as defined in section 2.00 of the local finance law, shall upon application and submission to him/her of satisfactory evidence, issue to any person desiring to enroll in a community college as a non-resident student, a certificate of residence showing that said person is a resident of said county....Such person shall, upon his/her registration for each college year, file with the college such a certificate of residence issued not earlier than two months prior thereto, and such certificate of residence shall be valid for a period of one year from the date of issuance. "Education Law Section 6301, paragraph 4, defines: "Resident," A person who has resided in the state for a period of at least one year and in the county, city, town, intermediate school district, or school district as the case may be, for a period of at least six months, both immediately preceding the date of such person's registration in a community college or, for the purposes of section sixtythree hundred five of this chapter, his/her application for a certificate of residence.

\*\*In the event that a person qualified as above for state residence, but has been a resident of two or more counties in the state during the six months immediately preceding his/her application for a certificate of residence pursuant to section sixty-three hundred five of this chapter, the changes to the counties of residence shall be allocated among the several counties proportional to the number of months, or major fraction thereof, of residence in each county.