

# **PROGRAM GENERAL TRANSFER AND DUAL ADMISSION AGREEMENT**

## **Keuka College and Onondaga Community College**

### **I. INTRODUCTION AND OBJECTIVES**

In compliance with the transfer policy the document herewith has been drafted between SUNY Onondaga Community College and the Division of Nursing of Keuka College. The intent is to facilitate those students of Onondaga Community College who have completed the nursing program to transfer to Keuka College to complete the Bachelor's Degree in Nursing. This agreement establishes a Dual Admission Program and a General Transfer Agreement between Onondaga Community College and Keuka College.

### **II. Dual Admission Student Selection and Student Participation Procedures**

Onondaga Community College Nursing department will be responsible for identifying interested candidates for the dual admission program. The Nursing department will offer first semester students the opportunity to express their intention to be part of the dual admission.

Each semester, Onondaga Community College's Nursing Department will provide first semester students information about the dual admission program, and direct students to the "Intent to Enroll" form, provided by Keuka College. Upon receipt of the "Intent to Enroll" form, Keuka College will generate a recognition letter and/or email to confirm participation in the dual admission agreement, and outline future next steps.

Following the recognition letter, and continuing until degree is obtained, a communication flow of letters/emails will be sent to the dual admission participants, from Keuka College, alerting of events, advising opportunities, next steps, etc. Keuka College will track the receipt of the "Intent to Enroll" forms. This will allow for accurate tracking of dual admissions participants and differentiate dual admission students from traditional transfer students.

The semester before intended enrollment at Keuka College, participants are required to submit the KC Transfer Application (available on-line <https://www.keuka.edu/apply>) in which the fee is automatically waived by Keuka College. The application must be completed no later than July 1 for fall admission and December 1 for spring admission.

All dual admission students must meet Admission requirements and criteria outlined in section III. Biographic and academic data on each student will be shared between the Keuka College and Onondaga Community College. As organizational partners with legitimate educational interest under the provisions of FERPA, sharing of such student information will assist to track program effectiveness and so that literature and other relevant programmatic information can be sent to students during the time that they are pursuing their studies at Onondaga Community College.

### III. ADMISSION CRITERIA

**To qualify for admission to the RN to BSN major at Keuka College, Onondaga Community College, Nursing Program graduates must:**

- A. Complete the application and submit all official transcripts to Keuka College, 141 Central Ave. Keuka Park, NY 14478 no later than July 1 for fall admission and December 1 for spring admission.
- B. Submit a successful program application, to Keuka College's RN to BSN program;
- C. Achieve a cumulative minimum grade point average of 2.50;
- D. As listed in Appendix A, complete the required major prerequisite courses listed with a grade of "C" or better; "C-" does not transfer.
- E. Pass the NCLEX examination, and achieve an unencumbered license as a Registered Professional Nurse in the State of New York.

\*\*\* All SUNY Onondaga Community College, students who have met the prerequisite criteria will have a guaranteed spot in the RN to BSN program; however, those who apply later in the admissions process may have to defer their acceptance for a semester if the cohort in question is already filled. For example, students who apply for a fall admission June 15<sup>th</sup> may be admitted but have to defer their start to the spring cohort if fall cohort is already full at the time of their acceptance.

\*Please note Keuka College's RN to BSN applicants do not have to have a Chemistry prerequisite.

### IV. TRANSFERRING CREDITS TO KEUKA COLLEGE

#### **A. General Education Requirements:**

Students who wish to complete their general education courses prior to transferring into the RN to BSN program may do so by taking courses at Onondaga Community College. OCC Course equivalencies are listed in Appendix B.

Students who have not completed the general education requirements before enrolling in the RN to BSN program will need to complete General Education Requirements through additional courses at Keuka College.

#### **B. Total Transfer Credit:**

**From two-year colleges.** Students holding an approved associate degree from a regionally accredited college may transfer credits. Such students will automatically be granted at least 60 credits and junior status.

In addition to transfer credits brought in from coursework completed at SUNY Onondaga Community College, Nursing Education Program, passing the NCLEX exam is considered the equivalent of a challenge exam for up to 27 upper division nursing credits for an achievement of 90 total possible credits upon arrival in the RN to BSN program at Keuka College

## V. REQUIREMENTS WITHIN THE RN TO BSN PROGRAM

Students with an Associate's Degree in Nursing from SUNY Onondaga Community College, will need to complete the following courses Keuka College in order to earn the Bachelor's Degree in Nursing:

Course Number	Course	Credits
INS 301T	Is: Culture of Health	3
NUR 316	Nursing History	1
NUR 317	Professional Development in Nursing	1
NUR 315	Nursing Research	3
NUR 300	Health Assessment	3
NUR 311	Genetics in Nursing	3
NUR 309	Family Health Nursing	3
NUR 303	Epidemiology	2
NUR 415	Community Health Nursing	4
NUR 400	Business Planning for Healthcare	3
NUR 425	Nursing Leadership	3
NUR 430	Professional Practice Issues	2
NUR 491	Senior Nursing Field Period	3
		34 credits

In addition, in order to earn a Baccalaureate Degree in Nursing, students in the RN to BSN program will need to complete a total of 120 credits (at least 30 of which must be at Keuka College) and all general education requirements for Keuka College. Associate degree graduates may need 22-26 liberal arts credits to complete the total 120 credits required for a BS degree.

## VI. ASSISTANCE TO STUDENTS

Onondaga Community College's Nursing Program and Keuka College both agree to encourage qualified students to participate in this Agreement by providing advisement, information, and other support services that will facilitate students' transfer and transition into the curriculum.

## **VII REVIEW/REVISION OF AGREEMENT**

Both Keuka College and Onondaga Community College agree to inform each other of any changes in curricula or institutional policy that may affect the intent of the agreement. Furthermore, representatives will meet from the date of adoption on a bi-annual basis to assess the successes and deficiencies of the agreement and to make adjustments, if necessary to supporting guides or appendixes.

The following individuals are designated as contact persons in the event that revisions of the Agreement are necessary:

### **Onondaga Community College:**

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Chair Nursing Department

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### **Keuka College:**

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## Transfer Agreement

### Onondaga Community College and Keuka College

#### Approved by Keuka College

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Jorge Diaz-Herrera, Ph.D.,  
President

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(Date)

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Paul Forestell Ph.D.,  
Provost and VPAA

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(Date)

#### Approved by SUNY Onondaga Community College:

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Casey Crabill, Ed.D.,  
President

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(Date)

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Daria Willis, Ph.D.  
Provost and Senior VP for Academic Affairs

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(Date)

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Julie White, Ph.D.  
Senior Vice President Student Engagement  
and Learning Support

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(Date)