
Onondaga Community College
CONTRACT FOR SERVICE-LEARNING CREDIT

Part I – STUDENT INFORMATION AND TERMS OF THE CONTRACT

Student	_____	_____	_____	_____
	First Name	M Init	Last Name	Stud ID#
Address	_____	_____	_____	_____
	Street Name & Number	City	State	Zip
Additional Information	_____	_____	_____	_____
	Curriculum/ Major	Email Address	Cell Phone	
Course Information	_____	_____	_____	_____
	Course Name	Section	Credit Hrs	Semester
Professor	_____	_____	_____	_____
	Name	Department	Office Rm. #	Phone #

Part II: THE STUDENT AND INSTRUCTOR WILL COLLABORATE ON DESIGNING THE PROJECT. PLEASE DESCRIBE IN DETAIL THE NATURE OF YOUR SERVICE-LEARNING CONTRACT:

Project Title: _____

Project Description (to see examples and models of SL assignments, contact the SL Coordinator by email – volunteer@sunyocc.edu or phone – 315-498-7207)

On a separate piece of paper:

- Describe in detail your service project and how this project relates to course objectives and student learning outcomes.
- List project assignment(s), semester timeline and deadline for contract intent.
- List project outcomes (reflection and/or journaling, supervisor evaluation, method of sharing with community partner).

Project final form - check one:

- Reflection paper
- Reflection paper plus product, presentation or event
- Other (describe) _____

This contract should be signed by the instructor and student agreeing to following:

- The student must complete a service-learning orientation in ANGEL.
- The student is expected to do 10 hours of service or service-related activity above and beyond regular class work.
- The student is expected to meet agency expectations as defined by the agency, the instructor and the Service-Learning Coordinator.
- The instructor and student will meet as needed to report progress on the project as outlined in the project description.
- The student is expected to connect the service experience to course content through reflection.
- The instructor will determine whether or not the project meets the criteria for service-learning.
- All work must be completed by the end of the regular semester and all required service forms submitted to the Service-Learning Coordinator by the end of exam week of the current semester.
- In order to receive service-learning credit, the student must earn a grade of C- or better on the service-learning assignment, which may be worth a percentage of the overall course grade as determined by the instructor.

The distinction between service-learning and ordinary credit in the course will be based upon the successful completion of the contract terms outlined above and the submission of required forms to the Service-Learning Coordinator by the end of exam week of the current semester.

Part III – STUDENT & PROFESSOR APPROVAL OF THE CONTRACT FOR SERVICE-LEARNING CREDIT

- The student must submit the contract to the Service-Learning Coordinator at the beginning of the project.

PROFESSOR & STUDENT:

By signing this contract, I understand the service-learning contract guidelines and approve the outline and description of the service-learning project.

Student's Signature

Date

Professor's Signature

Date