

**OCC College Leadership Council - Minutes**

**May 1, 2023**

**1:00 – 3:00 PM**

**Whitney 210**

**Members Present:** Dr. Warren Hilton; Lisa Hoff; Shannon Nolan; Enid Reiley; Nina Tamrowski; James Taylor; Molly Upah; Anastasia Urtz

**Staff and Students Present:** Julie Hart;

**Agenda**

<b>Item</b>	<b>Presenter</b>	<b>Main Point of Discussion</b>	<b>Outcome</b>	<b>Follow-up Actions</b>
Call to Order	Dr. Hilton			
Approval of minutes from 4-7-23	Dr. Hilton			
Middle States	Drs. Choseed and Thuot			
Institutional Effectiveness	Drs. Choseed & Vormwald			
Student Success Council	D. Valdes & C. Heisler			
Strategic Plan	L. Hoff			
Open Forum for members	Dr. Hilton			

Meeting adjourned \_\_\_\_\_ PM.

**OCC College Leadership Council - Minutes**

**April 7, 2023**

**1:00 – 3:00 PM**

**Whitney 210**

**Members Present:** Dr. Warren Hilton; Lisa Hoff; Shannon Nolan; Enid Reiley; Nina Tamrowski; James Taylor; Molly Upah; Anastasia Urtz

**Staff and Students Present:** Dr. Agatha Awuah; Derrick Carr; Dr. Gerardo Cummings; Julie Hart; Dr. Eunice Williams

**Agenda**

<b>Item</b>	<b>Presenter</b>	<b>Main Point of Discussion</b>	<b>Outcome</b>	<b>Follow-up Actions</b>
Call to Order	Dr. Hilton	The meeting was called to order at 1:07 PM.		
Approval of minutes from 3-3-22	Dr. Hilton	N. Tamrowski moved and J. Taylor seconded approval of the meeting minutes from March 3, 2023. All in favor; none opposed.		
DEIB Master Plan	Dr. Williams & Dr. Cummings	Dr. Cummings reviewed the timeline of the development of the plan and the five proposed goals. Dr. Williams reviewed the emerging themes from the one-on-one and focus group interviews. The full DEIB Council will review the final version at next week's meeting with full approval expected at the May Board of Trustees meeting.		
Data Governance	Dr. Awuah and N. Tamrowski	Dr. Awuah explained that this was the third year of the Council and reviewed the current membership and charges. She then provided an recap of year 1 which included three subcommittees of Academic Affairs, Student Affairs, and IT/Finance. Year 2 came with the realization of data as an institutional asset. The DGC developed a list of the type of		

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		data and who was responsible for the same. There was not much comparison to other SUNY institutions because very few utilized data governance. Year 3 was about the development of a data governance policy manual and training. A smaller workgroup was developed to begin drafting a policy. N. Tamrowski reviewed a draft of the new Institutional Data Policy.		
Title III Update	Drs. Choseed & Gross	Dr. Choseed began with an overview of the Ask Connect Inspire Plan (ACIP). Dr. Gross then asked questions of the group as it relates to ACIP.		
Open Forum for members	Dr. Hilton	N. Tamrowski provided a brief update on Faculty Senate. L. Hoff provided an update on Assessment Day which will be a working day v. a presentation day. May 23 is the tentative date for the event. L. Hoff provided a Strategic Planning update with some comments from Dr. Hilton.		

Meeting adjourned 2:55 PM.

Upcoming Meetings

May 5, 2023