

OCC College Leadership Council - Agenda

October 20, 2023

1:30 – 3:30 PM

Whitney 210

Members Present: Lori Doyle; Dr. Warren Hilton; Lisa Hoff; Anthony Mancini; Mark Manning; Abigail Marin; Shannon Nolan; Colleen Steven; James Taylor; Anastasia Urtz

Staff and Students Present: Julie Hart

**Agenda**

Item	Presenter	Main Point of Discussion	Outcome	Follow-up Actions
Call to Order	Dr. Hilton			
Approval of minutes from 9-22-23	Dr. Hilton			
Programs and Academic Support Committee	Dr. Hilton/Dr. Choseed			
Capital Projects Update	M. Manning			
Micron Cleanroom Simulation Laboratory and Whitney Renovations	J. Hart			
Girls Going Tech and Chip Camp	J. Hart and C. Stevens			
Open Forum for Council Members	Dr. Hilton			

Meeting adjourned at \_\_\_\_ PM.

OCC College Leadership Council - minutes  
 September 22, 2023  
 1:30 – 3:30 PM  
 Whitney 210

**Members Present:** Lori Doyle; Dr. Warren Hilton; Lisa Hoff; Anthony Mancini; Mark Manning; Abigail Marin; Shannon Nolan; Colleen Steven; James Taylor; Anastasia Urtz

**Staff and Students Present:** Dr. Malkiel Choseed; Julie Hart; Dr. Sean Vormwald

**Minutes**

Item	Presenter	Main Point of Discussion	Outcome	Follow-up Actions
Call to Order	Dr. Hilton	Meeting called to order at 1:33 PM		
Introduction of Members	Dr. Hilton	Dr. Hilton facilitated introduction of the members.		
Review of meeting processes, procedures and bylaws	Dr. Hilton	Dr. Hilton reviewed the meeting processes, procedures, and CLC bylaws with the members.		
Approval of minutes from 5-5-23	Dr. Hilton	Motion J. Taylor; seconded M. Manning; all in favor; none opposed.		
Presentation Schedule	Dr. Hilton	Dr. Hilton reviewed the CLC meeting schedule for the year and explained that suggested topics would be appreciated.		
Strategic Plan	L. Hoff & Dr. Vormwald	Dr. Vormwald and L. Hoff, co-chairs of the Strategic Plan Task Force, reviewed the process to-date to get to the draft of the new Strategic Plan.		
Student Success Policy	Dr. Hilton	Dr. Hilton explained that this policy was developed through the Board of Trustees and is being brought before the campus community to seek feedback prior to this being approved in the spring through the regular policy review process.		

OCC College Leadership Council - minutes

September 22, 2023

1:30 – 3:30 PM

Whitney 210

<p>College Calendar &amp; Block Scheduling</p>	<p>L. Hoff</p>	<p>L. Hoff explained that while she was not involved in this process, she was part of the conversation surrounding adult learners and the importance of a calendar that is flexible for students. The members reviewed the suggested schedule options and will take them back to their constituent groups for further review and report back at a future CLC meeting.</p>		
<p>Middle States</p>	<p>Dr. Choseed</p>	<p>Dr. Choseed provided an overview of the Middle State review process that will be happening on campus in the spring of 2026.</p>		
<p>Open Forum for Council Members</p>	<p>Dr. Hilton</p>	<p>L. Hoff discussed her concerns with Work Study students and their opportunities to begin work sooner in the semester, or to start immediately upon their return in the subsequent semester.</p>		

Meeting adjourned at 3:31 PM.

**College Leadership Council**  
**Schedule for 2023-24 Academic Year\***

**September 22, 2023**

Organizational Meeting

- Introduction of members
  - Dr. Warren Hilton
  - Olin Stratton (Faculty Senate President)
  - Lisa Hoff (Faculty Senate Vice President)
  - Mark Manning (EC)
  - Shannon Nolan – (OCCAC co-chair)
  - Colleen Stevens (OCCAC co-chair)
  - James Taylor (Chair of Chairs/Faculty Senate)
  - Anastasia Urtz (EC)
  - Lori Doyle (CSEA)
  - Julie Hart (Coordinator)
  - Anthony Mancini (SGA)
  - Abigail Marin (SGA)
- Review of meeting processes/procedures/bylaws
- Approval of minutes from May 1, 2023 meeting
- Review of presentation schedule
- Strategic Plan
- Student Success Policy
- College Calendar and Block Scheduling
- Middle States
- Other items for discussion

**October 20, 2023**

- Approval of minutes from September 22, 2023 meeting
- Programs and Academic Support Committee
- Capital Project update
- Micron Cleanroom Simulation Laboratory and other Whitney Renovations
- Girls Going Tech and Chip Camp
- Other items for discussion

**November 17, 2023**

- Approval of minutes from October 20, 2023 meeting
- Schools Update: Arts, Communication, Business & Entrepreneurship
- Enrollment Update
- Student Success Council check-in
- Other items for discussion

### **February 2, 2024**

- Approval of minutes from November 17, 2024 meeting
- Student Success Policy
- Schools Update – Health, Wellness & Human Services
- Residence Life
- Athletics
- SOLE
- Other items for discussion

### **March 8, 2024**

- Approval of minutes from February 2, 2024 meeting
- Schools Update – Liberal Arts & Sciences
- Student Success Council check-in
- Unity Day
- DEIB Council
- Other items for discussion

### **April 5, 2024**

- Approval of minutes from March 8, 2024 meeting
- Schools Update – Technology, Engineering & Computing
- Student Success Policy – final approval needed
- Meg O’Connell Center for Social Justice & Community Impact
- Other items for discussion

### **May 10, 2024**

- Approval of minutes from April 5, 2024 meeting
- Student Success Council check-in
- Program and Academic Support
- Institutional Effectiveness
- Other items for discussion

*\*All presentations are subject to change and presenters’ availability.*

- Campus Climate Survey – Should be April or May
- Student Survey
- Conflict of Interest Policy for all employees
- Strategic Plan – Operational Plans
- Financial Aid/Work Study
- Middle States – Institutional Priorities