

OCC College Leadership Council - Agenda  
 November 17, 2023  
 1:30 – 3:30 PM  
 Whitney 210

Members Present:

Staff and Students Present:

**Agenda**

Item	Presenter	Main Point of Discussion	Outcome	Follow-up Actions
Call to Order	Dr. Hilton			
Approval of minutes from 10-20-23	Dr. Hilton			
Enrollment Update	S. Gaffney			
Schools Update	D. Ryan and M. O'Connor			
Student Success Council Check-in	C. Heisler and J. Pritchard			
Open Forum for Council Members	Dr. Hilton			

Meeting adjourned at .

OCC College Leadership Council - Minutes

October 20, 2023

1:30 – 3:30 PM

Whitney 210

Members Present: Dr. Warren Hilton; Lisa Hoff; Anthony Mancini; Mark Manning; Abigail Marin; Shannon Nolan; Colleen Steven; James Taylor; Anastasia Urtz

Staff and Students Present: Dr. Malkiel Choseed; Julie Hart

Agenda

Item	Presenter	Main Point of Discussion	Outcome	Follow-up Actions
Call to Order	Dr. Hilton	Dr. Hilton called the meeting to order at 1:35 PM.		
Approval of minutes from 9-22-23	Dr. Hilton	Motion to approve by J. Taylor; seconded by M. Manning; all in favor, none opposed.		
Programs and Academic Support Committee	Dr. Hilton/Dr. Choseed	After discussion, the members decided to populate the currently defunct Programs and Academic Support Committee with new members and with a focus on the work of the Foundations of Leadership. J. Hart will work on appointments and formulating charges with Dr. Hilton. Dr. Choseed will act as co-chair.		
Capital Projects Update	M. Manning	M. Manning provided an overview of capital projects on campus and a timeline of work that correlates with the Facilities Master Plan.		
Micron Cleanroom Simulation Laboratory and Whitney Renovations	J. Hart	J. Hart provided an overview of the updates to the Whitney Building and the Micron Cleanroom Simulation Laboratory.		
Girls Going Tech and Chip Camp	J. Hart and C. Stevens	J. Hart and C. Stevens provided an overview of the year's Micron sponsored Girls Going Tech camps and Chip Camp.		

OCC College Leadership Council - Minutes

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Whitney 210

Open Forum for Council Members	Dr. Hilton	<p>A Mancini mentioned that SGA is submitting a survey to students about the new college hour. They will provide feedback at an upcoming meeting. They will also work with Professor Tracey Clancy as she worked on the schedule.</p> <p>J. Hart mentioned she provided to Sarah Gaffney and Monifa Wilcox the information related to the work study concerns. We expect a report on that at an upcoming meeting.</p>		
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Meeting adjourned at 2:46 PM.

**College Leadership Council**  
**Schedule for 2023-24 Academic Year\***

**September 22, 2023**

Organizational Meeting

- Introduction of members
  - Dr. Warren Hilton
  - Olin Stratton (Faculty Senate President)
  - Lisa Hoff (Faculty Senate Vice President)
  - Mark Manning (EC)
  - Shannon Nolan – (OCCAC co-chair)
  - Colleen Stevens (OCCAC co-chair)
  - James Taylor (Chair of Chairs/Faculty Senate)
  - Anastasia Urtz (EC)
  - Lori Doyle (CSEA)
  - Julie Hart (Coordinator)
  - Anthony Mancini (SGA)
  - Abigail Marin (SGA)
- Review of meeting processes/procedures/bylaws
- Approval of minutes from May 1, 2023 meeting
- Review of presentation schedule
- Strategic Plan
- Student Success Policy
- College Calendar and Block Scheduling
- Middle States
- Other items for discussion

**October 20, 2023**

- Approval of minutes from September 22, 2023 meeting
- Programs and Academic Support Committee
- Capital Project update
- Micron Cleanroom Simulation Laboratory and other Whitney Renovations
- Girls Going Tech and Chip Camp
- Other items for discussion

**November 17, 2023**

- Approval of minutes from October 20, 2023 meeting
- Schools Update: Arts, Communication, Business & Entrepreneurship
- Enrollment Update
- Student Success Council check-in
- Other items for discussion

### **February 2, 2024**

- Approval of minutes from November 17, 2024 meeting
- Student Success Policy
- Schools Update – Health, Wellness & Human Services
- Residence Life
- Athletics
- SOLE
- Other items for discussion

### **March 8, 2024**

- Approval of minutes from February 2, 2024 meeting
- Schools Update – Liberal Arts & Sciences
- Student Success Council check-in
- Unity Day
- DEIB Council
- Other items for discussion

### **April 5, 2024**

- Approval of minutes from March 8, 2024 meeting
- Schools Update – Technology, Engineering & Computing
- Student Success Policy – final approval needed
- Meg O’Connell Center for Social Justice & Community Impact
- Other items for discussion

### **May 10, 2024**

- Approval of minutes from April 5, 2024 meeting
- Student Success Council check-in
- Program and Academic Support
- Institutional Effectiveness
- Other items for discussion

*\*All presentations are subject to change and presenters’ availability.*

- Campus Climate Survey – Should be April or May
- Student Survey
- Conflict of Interest Policy for all employees
- Strategic Plan – Operational Plans
- Financial Aid/Work Study
- Middle States – Institutional Priorities