

OCC College Leadership Council - Agenda

April 15, 2022

1:00 – 3:00 PM

Whitney 210

Members Present:

Guests Present:

Staff Present:

| Agenda Item | Presenter | Main Point of Discussion | Outcome | Follow-up Actions |
|--|-----------------------------------|--------------------------|---------|-------------------|
| Call to Order and Approval of 2-4-22 meeting minutes | Dr. Crabill | | | |
| Data Governance Council | Dr. Awuah & N. Tamrowski | | | |
| Student Success Council | C. Heisler, N. Stewart, D. Valdes | | | |
| Achieving the Dream | K. D'Aprix | | | |
| Council for Diversity, Inclusion, Equity & Belonging Master Plan | E. Williams & Dr. Cummings | | | |
| Title III | Dr. Choseed | | | |
| CLC Member Update | Dr. Crabill | | | |

Upcoming Meetings

May 13, 2022

Time: 1:00pm – 3:00pm

OCC College Leadership Council – Minutes

February 4, 2022

12:00pm - 1:30pm

Via Microsoft Teams

Members Present: Dr. Casey Crabill; Joseph Logiudice; Mark Manning; Shannon Smithson; Nina Tamrowski; James Taylor; Anastasia Urtz; Dr. Shawn Wiemann

Guests Present: Shawn Edie; Dr. Scott Schuher; Dr. Christopher Thuot

Staff Present: Julie Hart

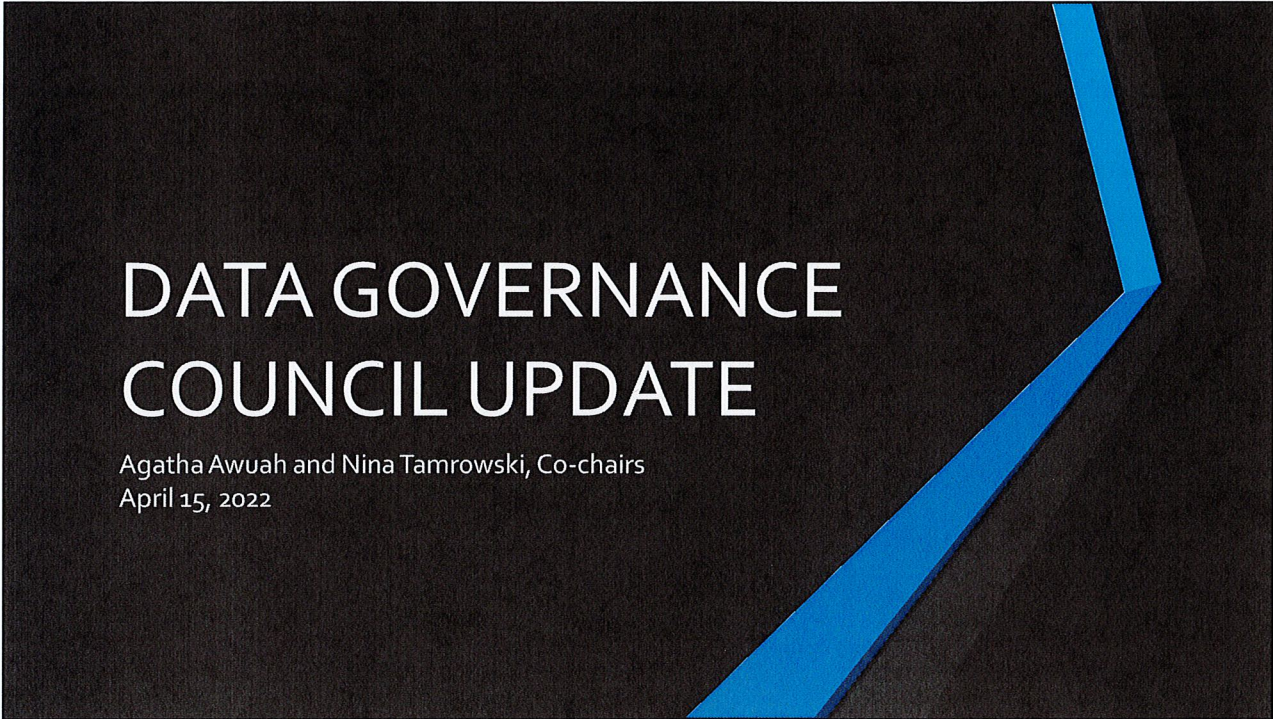
Minutes

| Item | Presenter | Main Point of Discussion | Outcome | Follow-up Actions |
|--|----------------|--|---|---|
| 1. Call to Order and Approval of 12/10/21 meeting minutes | Dr. Crabill | Approval of the minutes. | Approved | None |
| 2. | Mask Mandate | Dr. Crabill asked for additional concerns regarding masks on campus. J. Logiudice mentioned an incident at the bookstore recently and was provided information to share with the staff as to how best to handle such situations. M. Manning will ask Campus Safety to provide walk-arounds during the lunch hours. N. Tamrowski encouraged the use of Campus Safety during difficult situations. | Additional conversations will continue at the next CLC meeting. | Additional conversations will continue at the next CLC meeting. |
| 3. | SOLE Update | S. Edie and J. Logiudice provided an overview of the Student Office of Leadership and Engagement (SOLE) and what they are planning for the semester. | | None |
| | Schools Update | A. Urtz introduced Drs. Thuot and Schuher to provide an | | None |

OCC College Leadership Council - Minutes
 February 4, 2022
 12:00pm - 1:30pm
 Via Microsoft Teams

| | | | | | | | |
|------------|---------|---|---|--|---|--|---|
| Open Forum | Members | overview of the Schools and their success/challenges to date. | Dr. Wiemann asked if it would be possible to discuss testing the children who attend the CLC. Dr. Crabill said she would bring this conversation to Executive Council on Monday. N. Tamrowski applauded the College's efforts with two new committees/advisory boards – one on Budget & Planning and one on Civic Engagement. N. Tamrowski asked if the CLC should endorse members on those boards. Dr. Crabill said yes. | Additional conversation, if needed, at the March CLC meeting on testing. | Additional conversations on faculty board endorsements. | Additional conversation, if needed, at the March CLC meeting on testing. | Additional conversations on faculty board endorsements. |
|------------|---------|---|---|--|---|--|---|

Upcoming Meetings
 March 11, 2022
 Time: 1:00pm – 3:00pm



DATA GOVERNANCE COUNCIL UPDATE

Agatha Awuah and Nina Tamrowski, Co-chairs
April 15, 2022

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Current Members

- Stephanie Aldrich
- Chris Brim
- Tyler Brown
- Erin Kelly
- Pat Kenny
- Heather Meyers
- Ryan Nellenback
- Mike O'Connor
- Mary Pat Root
- Kevin Sapio
- Olin Stratton
- Chris Thuot
- Steve Wiley

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DGC Charges

- The purpose of the Data Governance Council is to address the following issues:
 - Data quality – accuracy of data in our institutional data bases
 - Data integrity – processes & procedures to ensure quality and validity of institutional data
 - Data integration – ability to connect & interrelate data from different databases
 - Data monitoring – periodic systemic data scanning and metadata checking
 - Data access – determining who has access to institutional databases

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QUICK RECAP OF YEAR 1

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Preliminary work

- Reviewed other higher ed institutional data governance policies
- Identified the roles we each have in using and securing data
 - Identified pain points in usage, access, security, etc.
- Made recommendation on Starfish Data analytic dashboards
- Reviewed Ellucian's review of Data Governance at OCC from Nov 2017
 - Action steps had been defined to further enhance data governance at OCC
 - Our Data Governance Council members were divided up to address the themes identified in this report.

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Three subcommittees

- Academic Affairs
- Student Affairs
- IT/Finance

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Three subcommittees

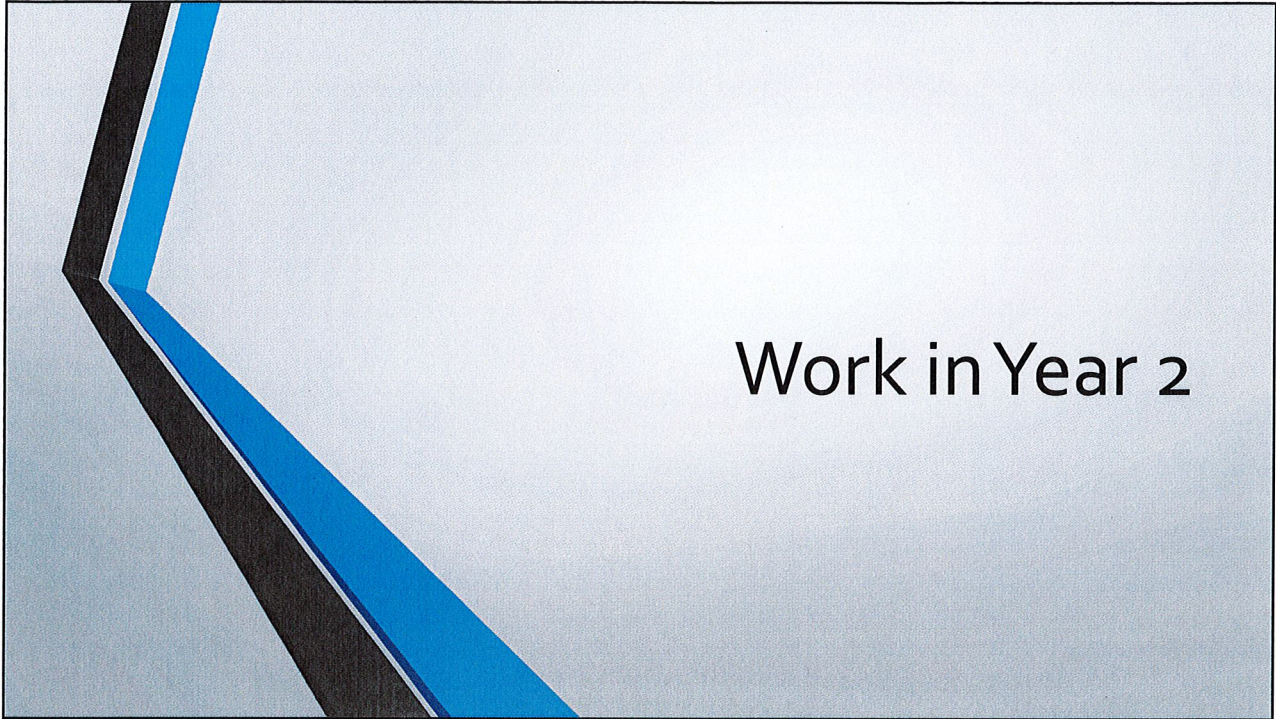
| Academic Affairs | Student Affairs | IT/Finance |
|---|---|--|
| <ul style="list-style-type: none">• Reviewed list of commonly used data types (grades, curriculum, scheduling, assessment, student Planning, etc.)• Considered role-based access to each of these data bases | <ul style="list-style-type: none">• Reviewed data ownership related to student onboarding, recruitment, financial aid, and registration & records | <ul style="list-style-type: none">• Creation of Data Dictionary• Data Security• Training |

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Year 1 Comprehensive Report

- DGC made a presentation at CLC and submitted a 13-page report to the CLC and the president documenting progress made in year 1.

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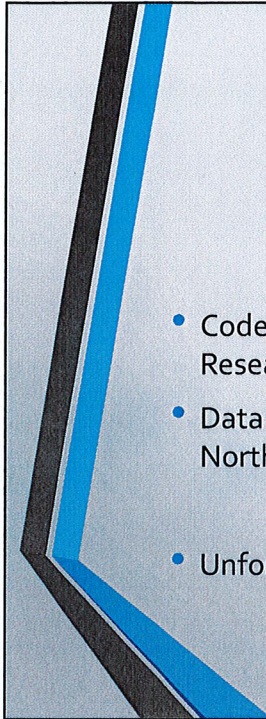


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Data as an Institutional Asset

| Data Type | Responsible Division |
|------------------------------|-----------------------------------|
| Student Data | VP Student Affairs |
| Instructional Data | Provost and SVP- Academic Affairs |
| Financial Data | SVP - Finance |
| Personnel Data | VP- HR |
| Research and Assessment Data | Provost and SVP- Academic Affairs |


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Academic Affairs

- Code of Ethics Governing the use of data – Association for Institutional Research (AIR) – Air Statement of Ethical Principles
- Data Governance Policies of other Institutions - University of Utah and Northeastern University
- Unfortunately we didn't see much in our own sister institutions

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Academic Affairs Next Steps

- Draft OCC Data Governance Policy- go through the usual vetting process of the college

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Student Affairs

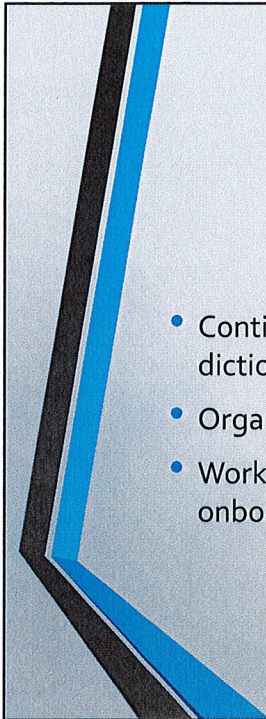
- Continues the process of reviewing data ownership and security in the departments under Student Affairs.
- Ownership of some past employees and those who have switched roles have been revoked after the vetting process.
- Working with ITS to establish a process whereby security clearance is reviewed periodically

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Student Affairs Next Steps

- Continue the security and vetting process of employees
- Work with Academic Affairs in drafting the college policy on access and use of data

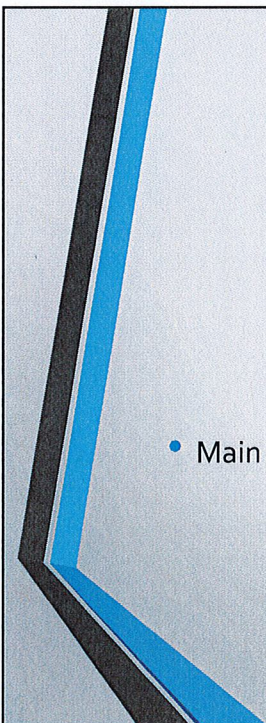
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IT/Finance

- Continue with providing the college with a comprehensive data elements dictionary for the core areas of Colleague – our main enterprise system
- Organize training sessions for data owners and users of the college
- Working with HR to identify the minimum training requirements for the onboarding process of new hires

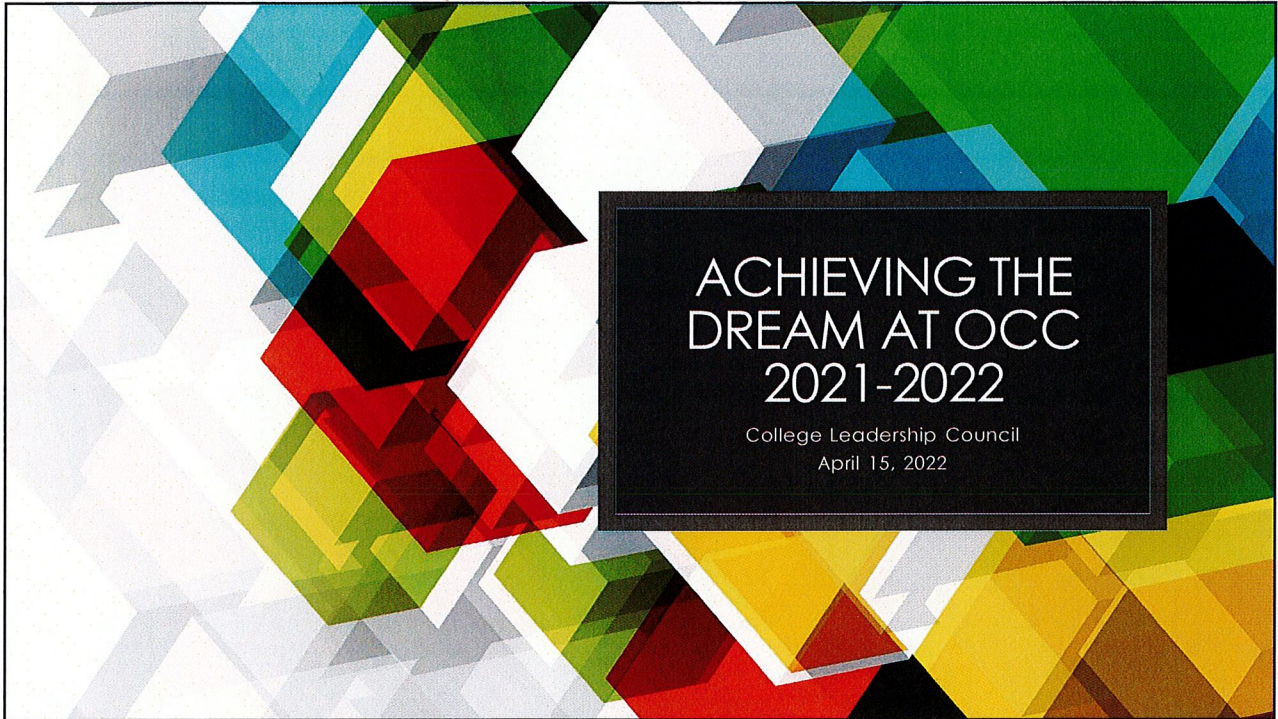
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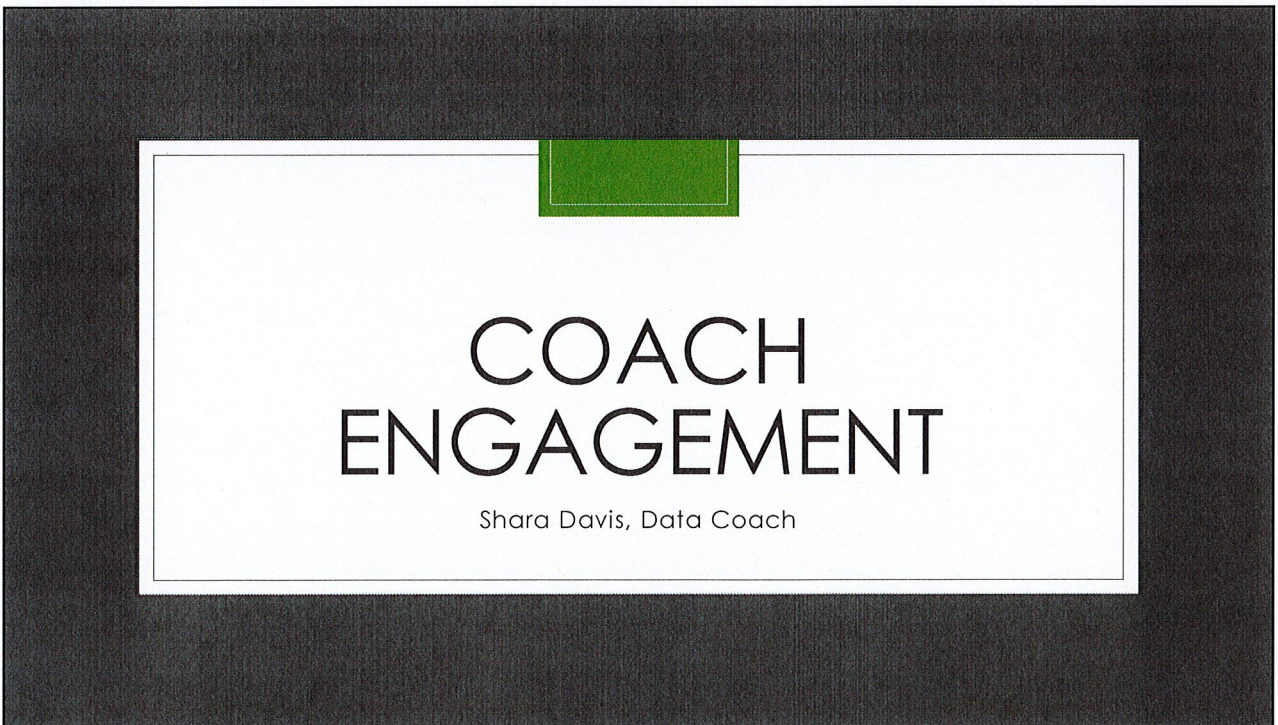
Next Steps

- Main focus for next year is the data policy manual and training

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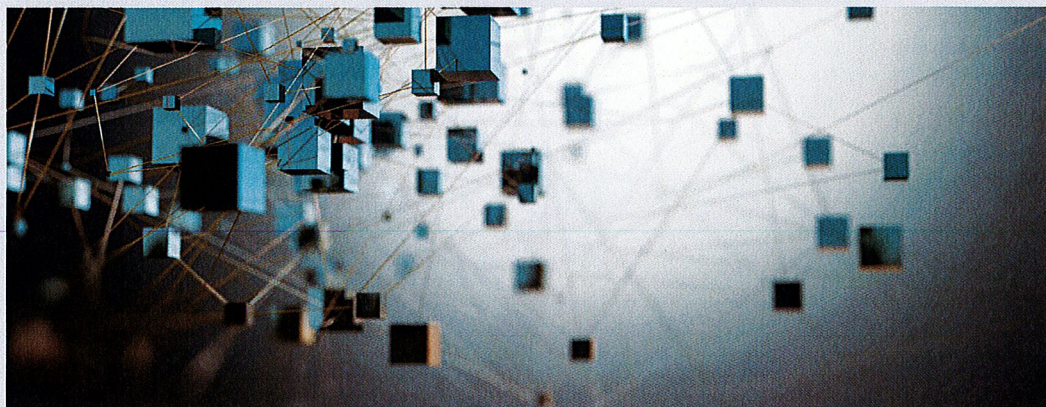


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Postsecondary Data Partnership



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Postsecondary Data Partnership

- The [Postsecondary Data Partnership](#) (PDP) is a transformative tool that makes it simple for higher education institutions to measure, assess, and share their student success data with your education organization. With the PDP's deep, accurate data, you can **collaborate with your institutions to advance student success and equity** and synthesize the outcomes of your network institutions.

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Training – December 2021

- Participants:
 - Agatha Awuah
 - Kathy D'Aprix
 - Christian Heisler
 - Scott Schuhert
 - Naomi Stewart
 - Denise Valdes
 - Sean Vormwald
- Data Focus – Early Momentum Metrics
 - Credit Accumulation Rate
 - Credit Completion Ration
 - Gateway Course Completion

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Data Training: January-March 2022



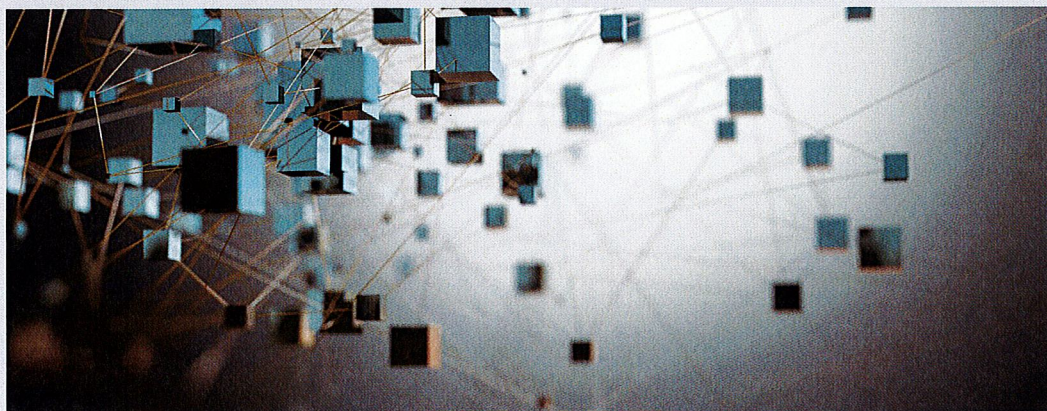
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Bi-Weekly Meetings

- Meetings with full Student Success Council (SSC)
 - Prepare for Data Summit
 - SSC Charge #5
 - Prepare to help others better understand how to use data
 - SSC Charge #2
- Topics Included
 - data selection
 - understanding the data
 - telling the story
 - helping others further explore the data

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Campus Visit: March 31-April 1, 2022



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| TOPIC | AUDIENCE |
|--|---|
| Best practices for using data in Enrollment Management and Financial Aid | Enrollment Management and Financial Aid |
| Methods for using data to tell a difficult story | English Affiliates |
| Final Preparation for Data Summit | Student Success Council |
| How the Executive Council can support the Student Success Council and their data sharing efforts | Executive Council |
| Tracking student success assessment across initiatives, grant projects, and college operations | IPAR and Grants |
| Developing a process for using data responsibly to develop focused solutions to issues revealed by data. | Data Assessment Workgroup |
| Role of the early college programs relative to the college momentum and completion measures. | K-12 Team |

Exploring Data

Meetings with staff, faculty, and administrators on March 31

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ONONDAGA COMMUNITY COLLEGE


DATA SUMMIT

Working Together for Student Success

**FRIDAY, APRIL 1, 2022
GORDON GREAT ROOM
9AM-12:45PM**

Join the Student Success Council in a campus-wide conversation about how we can work together to help more of our students achieve success.

RSVP HERE BY MARCH 30



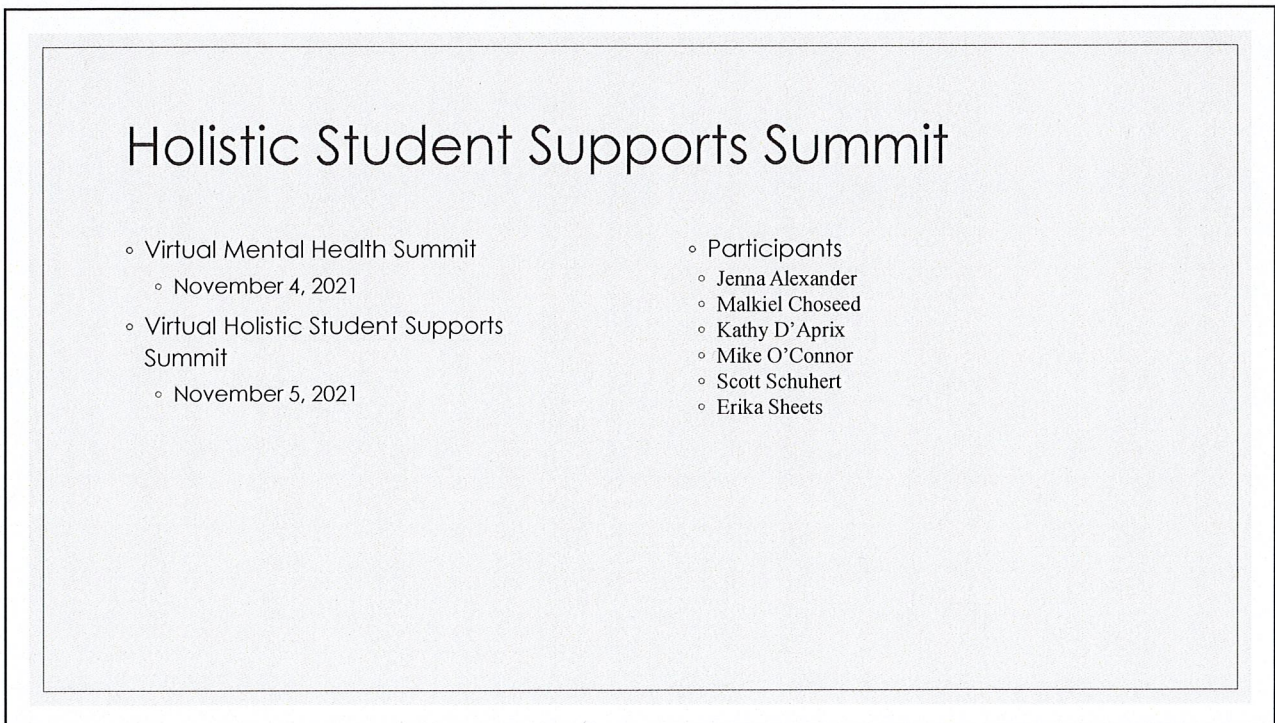
Data Summit

Entire campus invited to participate
April 1

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Holistic Student Supports Summit

- Virtual Mental Health Summit
 - November 4, 2021
- Virtual Holistic Student Supports Summit
 - November 5, 2021
- Participants
 - Jenna Alexander
 - Malkiel Choseed
 - Kathy D'Aprix
 - Mike O'Connor
 - Scott Schuhert
 - Erika Sheets

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DREAM 2022

- Virtual annual conference for ATD
- February 15-17, 2022
- Participants
 - Kathy D'Aprix
 - Glenda Gross
 - Erin Vaccaro

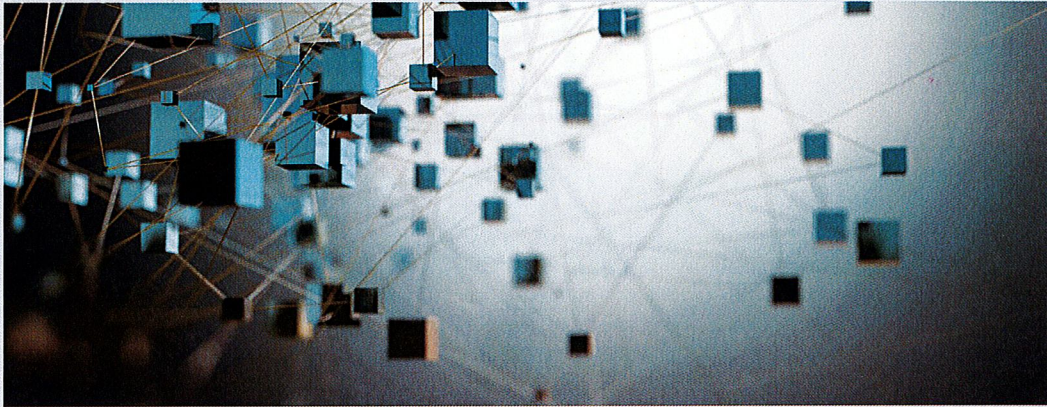
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Webinars

- Webinar Series
 - What Comes Next?
 - Continuing conversations from DREAM 2022
 - Operationalizing Equity
 - Equitable teaching and learning
- Other Topics
 - Using data to inform curriculum
 - Prioritizing adult enrollment
 - Profiles of award-winning campuses

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Upcoming



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Annual Reflection

- Annual report detailing
 - Challenges faced
 - Accomplishments
 - Engagement with the network
 - Engagement with our coach
 - Upcoming plans

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Title III: Year 4 of 5 Update to CLC

Malkiel Choseed, Ph.D.
Title III Project Director
Prof. of English

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What is a
Dept. of
Education
Title III
grant?

- The program helps eligible IHEs to become self-sufficient and expand their capacity to serve low-income students by providing funds to improve and strengthen the academic quality, institutional management, and fiscal stability of eligible institutions

<https://www2.ed.gov/programs/iduestitle3a/index.html>

2

OCC's Primary Strategies

- Guides Pathways to Success
- Dev Ed Reforms
- Coaching
- Changes to Advising
- FYLOs

3

We've Accomplished
a Lot!

But we still have a way to go....

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Guided Pathways to Success

- GPS Principles:
 - Clarify the Paths
 - Help Students Get on a Path
 - Help Students Stay on their Path
 - Ensure Students Are Learning
- All degree programs have completed GPS 'maps' that should inform Revised Program forms in curricular process
- Majority of degree programs have completed RP forms to enact GPS principles (with remainder in various stages of the process)
- All new programs are developed according to GPS principles

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Dev Ed Reforms

- English and Integrated Learning Strategies (formerly Reading)
 - Created an Integrated Reading and Writing (IRW) style first year composition course that places all incoming students into credit bearing, Gen Ed course
- Math
 - Have piloted co-req style support course with success for Humanities/Social Science pathways
 - Working on changes to BSTEM pathways to better support students

6

Coaching and Changes to Advising

- Embedded in Schools
- Specialized, proactive, and reactive outreach
- More opportunities than ever to provide intrusive referrals and services
 - Fall 2021: 950+ coaching sessions
- Training in and emphasis on building relationships with faculty advisors

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First Year Learning Outcomes

- Have been mapped for many programs
- Building relationships between academic programs and Student Affairs programming

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And yet,
there is
more to
do...

- Improve the clarity of pathways for students in intake and in transfer/career process
- Support faculty in seeing curricula as part of a CQI process
- Support faculty as they work to improve pass rates in gateway courses, especially in Math and English
- More collaboration between, and joint learning opportunities for, professional and faculty advisors
- Spread coaching methodology and tactics to all student facing staff
- Create more opportunities for partnerships between faculty and Student Affairs

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Comments and
Questions?

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