

OCC College Leadership Council - Agenda  
 March 28, 2025  
 2:00 – 4:00 PM  
 Whitney 210

Members Present:

Staff and Students Present:

Agenda Item	Presenter	Main Point of Discussion	Outcome	Follow-up Actions
Call to Order	Dr. Hilton			
Approval of minutes from 2-21-25	Dr. Hilton			
Middle States	Provost Urtz			
Mission & Vision Statements – Survey	Dr. Hilton			
Artificial Intelligence Community of Practice	Dr. Hilton			
Shared Governance Diagram	Dr. Hilton			
Open Forum for Council Members	Dr. Hilton			

Meeting adjourned at PM.

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**Members Present:** Julie Hart; Dr. Warren Hilton; Dr. Patrick Kenny; Kelly Larrivey; Mark Manning; Grace Meeker; Evan Riccardo; Olin Stratton; James Taylor; Anastasia Urtz

**Staff and Students Present:** Reginald Braggs; Dr. Malkiel Choseed; Dr. Sean Vormwald; Scott Whalen; Dr. Shawn Wiemann

**Agenda**

Item	Presenter	Main Point of Discussion	Outcome	Follow-up Actions
Call to Order	Dr. Warren Hilton	Meeting called to order 2:03 PM		
Approval of minutes from 1-31-25	Dr. Warren Hilton	Approved by A. Urtz; seconded by J. Taylor; all in favor; none opposed.		
Institutional Effectiveness Plan	Drs. Sean Vormwald and Malkiel Choseed	The plan was revised and is being brought back to CLC members for their approval. Dr. Vormwald explained the recent revisions, which included administrative reviews for non-academic departments. Focus for those departments will be a yearly operational plan instead of a five-year administration review. This allows for a cadence of assessment regularly. Revisions also include identifying the VP of IPAR as responsible for collecting and reviewing the plans. These revisions have been discussed with the various governance bodies across campus.	Approved by A. Urtz; seconded by M. Manning; all in favor; none opposed.	
Middle States	Provost Anastasia Urtz	Dr. Choseed provided an update on the event held during college hour today. It was an exercise to		

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		<p>familiarize attendees with the evidence inventory and solicit ideas for additional evidence. Things are moving along well and we should have a complete draft within the next week or so. Feedback will be crucial and efforts will be made to facilitate that. The next event is scheduled for March 28 and we expect to see full-size candy bars.</p>	
<p>Onondaga Nation          Land          Acknowledgement</p>	<p>Dr. Shawn Wiemann</p>	<p>Dr. Shawn Wiemann provided an overview of the process behind the development of the land acknowledgement. A celebratory event will take place on April 2 unveiling the new Indigenous Student Center and the land acknowledgement. Work will continue on how and when the land acknowledgement will be used.</p>	
<p>Campus Climate          Survey Workgroup          Update</p>	<p>Scott Whalen</p>	<p>Scott Whalen commented that the Campus Climate Survey workgroup met twice since the initial Leading at the Speed of Trust training. The Workgroup thought the training was beneficial and are suggesting that the four OCC facilitators who attended the training continue through the certification process so it can then be offered on</p>	<p>The training for the facilitators was approved by the members. Next steps are to determine who would participate in the training and when, as we need to determine the number of seats to purchase from Franklin Covey. Timing is also an issue as to when the training will take place to accommodate faculty and staff schedules.</p>

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<p>Open Forum for Council Members</p>	<p>Dr. Hilton</p>	<p>campus by our own employees. O. Stratton commented that there was a portion of the training on 360 reviews that was of interest. He thinks it might be beneficial to complete that with the group that attended the initial training. It 35 questions that gets sent to five of the person's peers, hoping for 3 responses for each attendee. There is an option to have the consultant return to review the data that comes in, or we can do that ourselves.</p>	<p>Also, the workgroup will need to discuss having the 360 review and how that will look. Discussion on when the next Campus Climate Survey will take place – three years? And, clarification of questions and language related to that.</p> <p>Double check on the faculty per diem for the training and add that to the budget.</p>	
		<p>Discussion on the survey that SGA developed on the Mission and Vision statements.</p>	<p>Offer different surveys for the different bodies on campus. Send questions once finalized to Julie so we can prepare to send after spring break. We will revisit this at the March 28 meeting and the results at the meeting in May.</p>	

Meeting adjourned at 3:03 PM.

## Onondaga Community College Mission and Vision Survey

*Your responses to this survey will remain anonymous.*

When the College began the work on a new Strategic Plan, we would have normally reviewed and/or updated the Mission and Vision statements at that time. Since there was an urgency to have the Strategic Plan completed, we did not review the statements as that is a lengthy process. We do, though, want to be sure that the campus community believes that the statements align with our work and are relevant. This short survey will help us better understand how well the statements relate to our students and employees.

### **Mission + Vision**

Onondaga Community College is Central New York's partner in education for success. Achieving our mission through:

- Student Access, Retention, Completion, Transfer
- Academic Excellence
- Student Engagement and Support
- Career and Workforce Advancement
- Responsible Stewardship of Resources
- Community Engagement

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*Drop down here will allow user to select student, staff, or faculty.*

*The questions below ones drafted by Student Government for students.*

1. How familiar are you with the college's mission and vision?
  - Very Familiar
  - Somewhat Familiar
  - Not familiar at all
  
2. Do you feel that the college's mission aligns with your personal values and goals?
  - Yes
  - No
  - Somewhat
  
3. Have you personally experienced the college's mission and vision through its programs, events, or community initiatives?
  - Often
  - Occasionally
  - Not at all
  
4. Do you think the college's mission and vision is inclusive to all students from diverse backgrounds?
  - Yes
  - No
  - Somewhat
  
5. How important is the college's mission and vision to your decision to attend or continue your education here?
  - Very Important
  - Somewhat Important
  - Not Important
  
6. Do you think the college's mission and vision should be revised or updated?
  - Yes
  - No
  - Not Sure
  
7. What could the college do to better reflect its mission and vision in your experience as a student?

*Open answer section here*

*The questions below ones drafted by Student Government but edited by OCCAC for Employees:*

1. How familiar are you with the college's mission and vision?
  - Very Familiar
  - Somewhat Familiar
  - Not familiar at all
  
2. Do you feel that the college's mission aligns with your personal values and goals?
  - Yes
  - No
  - Somewhat
  
3. Have you personally experienced the college's mission and vision through its programs, events, or community initiatives?
  - Often
  - Occasionally
  - Not at all
  
4. Do you think the college's mission and vision is inclusive to all stakeholders from diverse backgrounds?
  - Yes
  - No
  - Somewhat
  
5. How important is the college's mission and vision on your decision to work at OCC?
  - Very Important
  - Somewhat Important
  - Not Important
  
6. Do you think the college's mission and vision should be revised or updated?
  - Yes
  - No
  - Not Sure
  
7. What could the college do to better reflect its mission and vision in your experience as an employee?

*Open answer section here*

*The questions need to be edited here for faculty use:*

1. How familiar are you with the college's mission and vision?
  - Very Familiar
  - Somewhat Familiar
  - Not familiar at all
  
2. Do you feel that the college's mission aligns with your personal values and goals?
  - Yes
  - No
  - Somewhat
  
3. Have you personally experienced the college's mission and vision through its programs, events, or community initiatives?
  - Often
  - Occasionally
  - Not at all
  
4. Do you think the college's mission and vision is inclusive to all students from diverse backgrounds?
  - Yes
  - No
  - Somewhat
  
5. How important is the college's mission and vision to your decision to attend or continue your education here?
  - Very Important
  - Somewhat Important
  - Not Important
  
6. Do you think the college's mission and vision should be revised or updated?
  - Yes
  - No
  - Not Sure
  
7. What could the college do to better reflect its mission and vision in your experience as a student?

*Open answer section here*

**Hart,Julie**

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**From:** Stratton,Olin  
**Sent:** Thursday, March 20, 2025 11:04 AM  
**To:** Hart,Julie  
**Subject:** Faculty Senate and AI Community of Practice

Hi Julie,

The Faculty Senate just created an ad-hoc committee to review best practices regarding AI. This group would work with any community of practice that is developed.

Here is their official charge:

Charge: The AI Ad Hoc Committee will develop clear guidelines for a Generative AI syllabus statement. In addition, they will assess policies related to AI to ensure they promote equity, academic integrity, and ethical AI Literacy. This Ad Hoc will also partner with CTLI to recommend professional development and partner with a campus wide Community of Practice focused on AI when it is established. A syllabus statement should be delivered to the Senate before our 5/12/25 meeting. The rest of the work should be completed by the end of the Fall 25 semester.

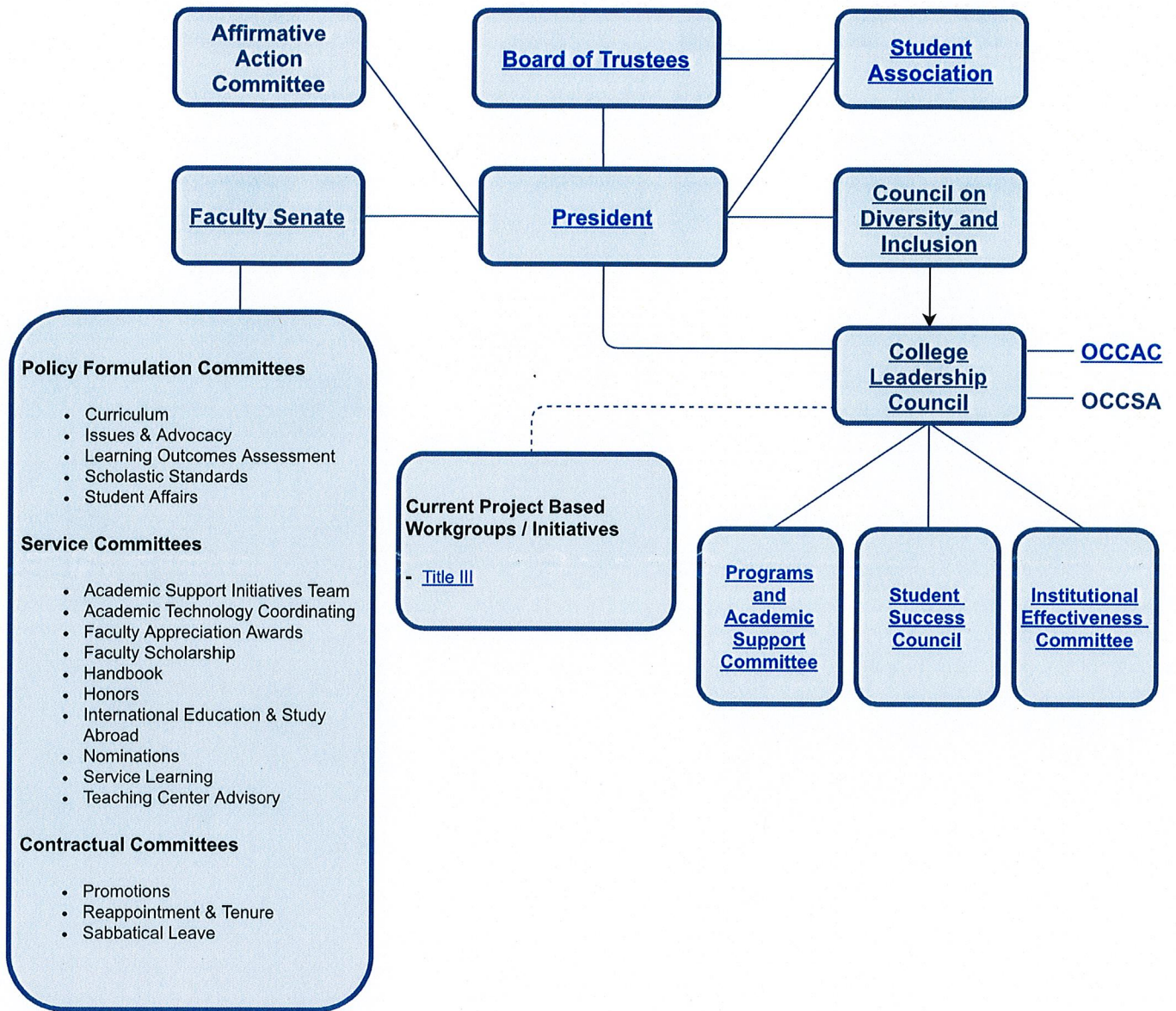
Let me know if you have any questions on this. Thank you.

**Olin Stratton**

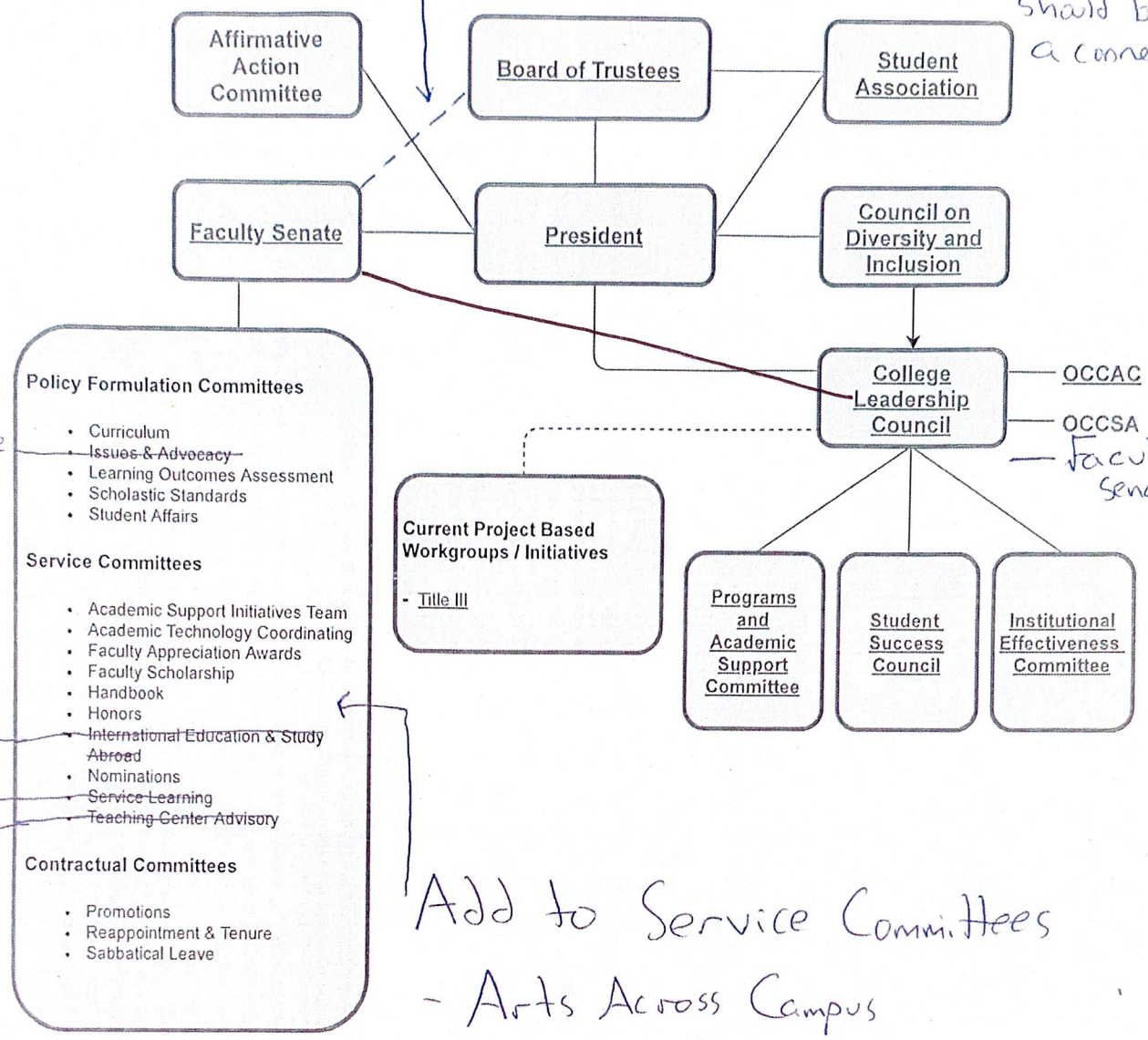
Faculty Senate President, Professor of Mathematics and Engineering Science & Technology

**Office:** (315) 498-2159 • M210L





Since I talk at the BOT, we thought there should be a connection.



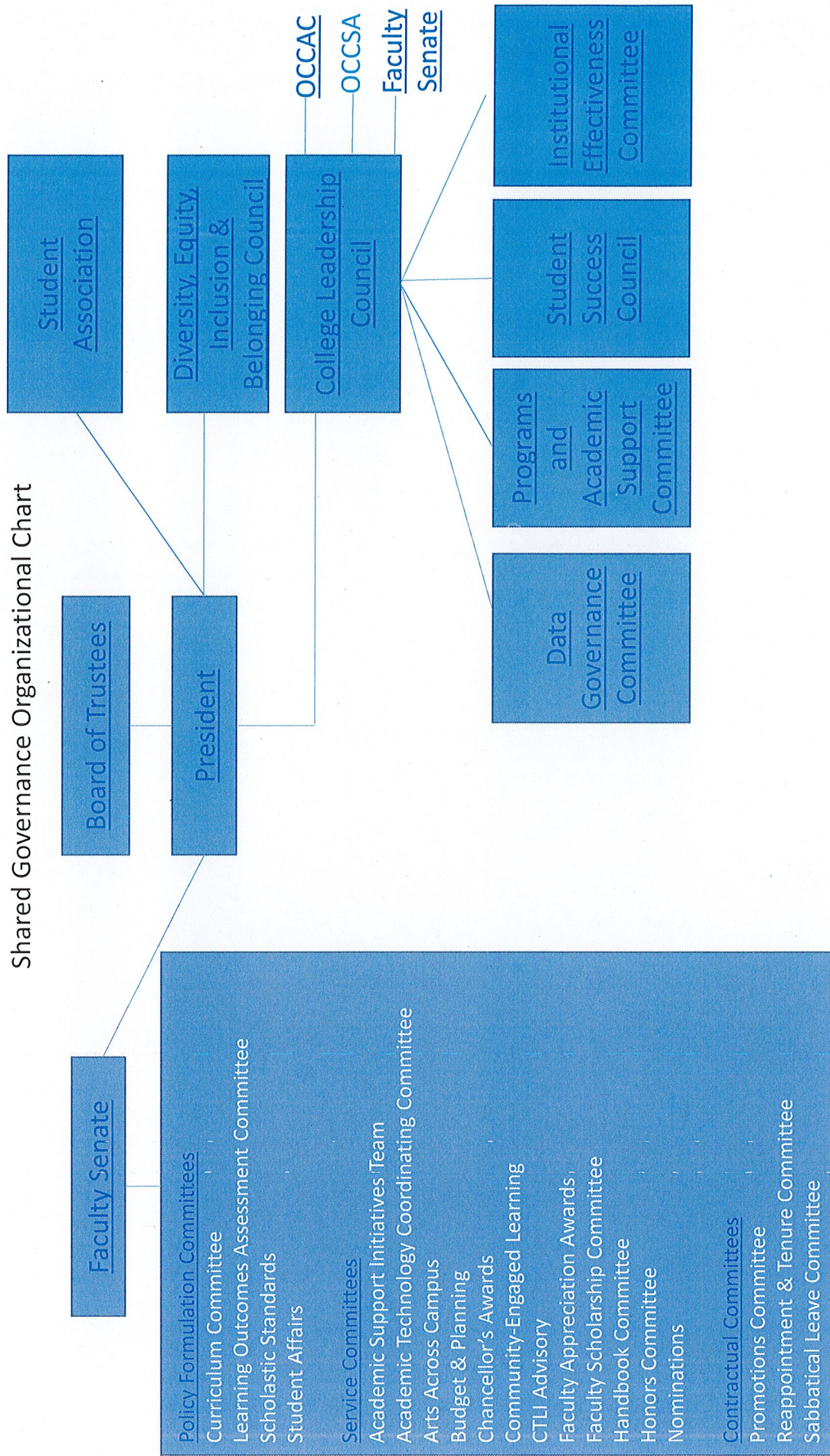
Remove

OCCAC  
OCCSA  
Faculty Senate

Add to Service Committees

- Arts Across Campus
- Budget & Planning
- CTLI Advisory
- Chancellor's Award
- Community-Engaged Learning.

## Shared Governance Organizational Chart



## Suggested Updates to the Shared Governance Diagram

Remove Affirmative Action Committee (was disbanded in 2016)

Change name of Diversity Council

Remove Current Projects box

Add Data Governance Committee to CLC Committees

Add line from Faculty Senate to CLC

*Add line from Faculty Senate to Board of Trustees*

Update Faculty Senate Committees based on what is currently online and remove the following (will need to update the Senate page online):

Policy

Issues & Advocacy

Service

International Education & Study Abroad

Service Learning

Teaching Center Advisory

Add to Service Committees:

Arts Across Campus

Budget & Planning

CTLI Advisory

*Chancellor's Award*

Community-Engaged Learning

- *The items in italics require additional conversation*
- All links were updated where applicable