

**ONONDAGA COMMUNITY COLLEGE BOARD OF TRUSTEES
RESOLUTION APPROVING UPDATES TO THE COLLEGE POLICY MANUAL**

WHEREAS, at their meeting on April 3, 2006, the Board of Trustees of Onondaga Community College approved a comprehensive manual setting forth the College's policies; and

WHEREAS, the approved policy on Formulation, Issuance, Amendment and Repeal of Policies stipulates that all new policies, amendments to and repeals of existing policies, shall be subject to approval by the President and, if and to the extent required by law, the College's Board of Trustees; and

WHEREAS, College Policies B1, B1, and F1 are being updated; and

WHEREAS, the proposed College policy updates were presented to the Board at its June 24, 2025, meeting and have been recommended by the President;

NOW, THEREFORE, BE IT RESOLVED, that the Onondaga Community College Board of Trustees approves the establishment of, as outlined in Attachments; and

BE IT FURTHER RESOLVED, that all previously existing documents, statements or other communications purporting to set forth official College policy with respect to the corresponding subject matter, or that are in any way inconsistent with the attached updates to the College Policy Manual, are hereby REPEALED.

Approved by the OCC Board of Trustees at the meeting on June 24, 2025

June 24, 2025

Date



Paul Mello, Secretary of the Board

RESOLUTION TO APPOINT THE 2025-26 BOARD OFFICERS

WHEREAS, the Nominating Committee of the Board of Trustees presented the 2025-2026 Slate of Board Officers at the May 13, 2025 meeting and invited additional nominations by the Board; and

WHEREAS, the proposed slate of 2025-2026 Board Officers is as follows:

Chair – John Sindoni
Vice Chair – Jaime Alicea
Secretary – Paul Mello

NOW, THEREFORE BE IT RESOLVED, that the Onondaga Community College Board of Trustees does hereby approve the appointment of the 2025-2026 Slate of Board Officers.

Approved by the OCC Board of Trustees at the meeting on June 24, 2025

June 24, 2025

Date



Paul Mello, Secretary of the Board

**RESOLUTION TO APPROVE DECEMBER 16, 2025 AND MAY 16, 2026 AS THE
DATES OF THE COMMENCEMENT CEREMONIES FOR
ONONDAGA COMMUNITY COLLEGE FOR THE 2025-2026 ACADEMIC YEAR**

WHEREAS, the Onondaga Community College Board of Trustees has the authority to designate the official days of the Onondaga Community College Commencement ceremonies; and

WHEREAS, to conform with the days of instruction required by the 2025-2026 academic calendar, the Onondaga Community College Board of Trustees designates the third Tuesday in December 2025 and the third Saturday of May 2026 as the official days for the Onondaga Community College Commencement ceremonies;

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees designates Tuesday, December 16, 2025, and Saturday, May 16, 2026, as the official days for the Onondaga Community College Commencement ceremonies for the 2025-2026 academic year.

Approved by the OCC Board of Trustees at the meeting on June 24, 2025

June 24, 2025
Date



Paul Mello, Secretary of the Board

**RESOLUTION OF APPRECIATION
TO
LILJANA IVANOVA**

WHEREAS, Ms. Liljana Ivanova has faithfully served Onondaga Community College as a full-time employee since 2014; and

WHEREAS, for the past 9 years, Ms. Ivanova has served the students and the entire campus community with integrity, loyalty, and dedication brought about only through a deep affection and commitment to Onondaga Community College; and

WHEREAS, effective October 17, 2024, Ms. Ivanova retired from Onondaga Community College as a Custodial Worker I; and

NOW, THEREFORE BE IT RESOLVED, that Onondaga Community College does hereby express its grateful appreciation to Ms. Ivanova;

BE IT FURTHER RESOLVED, that a signed original of this resolution be given to Ms. Ivanova as an indication of the esteem and respect in which she is held by the entire Onondaga Community College community.

Approved by the Board of Trustees at the regular meeting on June 24, 2025

June 24, 2025
Date



Paul Mello, Secretary of the Board

**RESOLUTION OF APPRECIATION
TO
LISA RIGGE**

WHEREAS, Ms. Lisa Rigge has faithfully served Onondaga Community College as a part-time employee since 1999; and

WHEREAS, for the past 25 years, Ms. Rigge has served the students and the entire campus community with integrity, loyalty, and dedication brought about only through a deep affection and commitment to Onondaga Community College; and

WHEREAS, effective December 20, 2024, Ms. Rigge retired from Onondaga Community College as an adjunct professor in Computer Studies; and

NOW, THEREFORE BE IT RESOLVED, that Onondaga Community College does hereby express its grateful appreciation to Ms. Rigge;

BE IT FURTHER RESOLVED, that a signed original of this resolution be given to Ms. Rigge as an indication of the esteem and respect in which she is held by the entire Onondaga Community College community.

Approved by the Board of Trustees at the regular meeting on June 24, 2025

June 24, 2025
Date



Paul Mello, Secretary of the Board

**RESOLUTION OF APPRECIATION
TO
ENID REILEY**

WHEREAS, Ms. Enid Reiley has faithfully served Onondaga Community College as a full-time employee since 2012; and

WHEREAS, for the past 12 years, Ms. Reiley has served the students and the entire campus community with integrity, loyalty, and dedication brought about only through a deep affection and commitment to Onondaga Community College; and

WHEREAS, effective May 9, 2025, Ms. Reiley retired from Onondaga Community College as an Assistant Vice President of Human Resources and Professional Development; and

NOW, THEREFORE BE IT RESOLVED, that Onondaga Community College does hereby express its grateful appreciation to Ms. Reiley;

BE IT FURTHER RESOLVED, that a signed original of this resolution be given to Ms. Reiley as an indication of the esteem and respect in which she is held by the entire Onondaga Community College community.

Approved by the Board of Trustees at the regular meeting on June 24, 2025

June 24, 2025
Date



Paul Mello, Secretary of the Board

**RESOLUTION OF APPRECIATION
TO
DAWN ALLEN**

WHEREAS, Ms. Dawn Allen has faithfully served Onondaga Community College as a full-time employee since 2019; and

WHEREAS, for the past 6 years, Ms. Allen has served the students and the entire campus community with integrity, loyalty, and dedication brought about only through a deep affection and commitment to Onondaga Community College; and

WHEREAS, effective April 30, 2025, Ms. Allen retired from Onondaga Community College as a Custodial Worker I; and

NOW, THEREFORE BE IT RESOLVED, that Onondaga Community College does hereby express its grateful appreciation to Ms. Allen;

BE IT FURTHER RESOLVED, that a signed original of this resolution be given to Ms. Allen as an indication of the esteem and respect in which she is held by the entire Onondaga Community College community.

Approved by the Board of Trustees at the regular meeting on June 24, 2025

June 24, 2025
Date



Paul Mello, Secretary of the Board

**RESOLUTION OF APPRECIATION
TO
ERIN CORBETT SHELLEY**

WHEREAS, Ms. Erin Corbett Shelley has faithfully served Onondaga Community College as a full-time employee since 2018; and

WHEREAS, for the past 7 years, Ms. Corbett Shelley has served the students and the entire campus community with integrity, loyalty, and dedication brought about only through a deep affection and commitment to Onondaga Community College; and

WHEREAS, effective July 31, 2025, Ms. Corbett Shelley will retire from Onondaga Community College as a Technical Assistant in Veteran's Affairs; and

NOW, THEREFORE BE IT RESOLVED, that Onondaga Community College does hereby express its grateful appreciation to Ms. Corbett Shelley;

BE IT FURTHER RESOLVED, that a signed original of this resolution be given to Ms. Corbett Shelley as an indication of the esteem and respect in which she is held by the entire Onondaga Community College community.

Approved by the Board of Trustees at the regular meeting on June 24, 2025

June 24, 2025
Date



Paul Mello, Secretary of the Board

**RESOLUTION OF APPRECIATION
TO
ANASTASIA URTZ, J.D.**

WHEREAS, Ms. Anastasia Urtz has faithfully served Onondaga Community College as a full-time employee since 2010; and

WHEREAS, for the past 14 years, Ms. Urtz has served the students and the entire campus community with integrity, loyalty, and dedication brought about only through a deep affection and commitment to Onondaga Community College; and

WHEREAS, effective June 20, 2025, Ms. Urtz retired from Onondaga Community College as Provost and Senior Vice President; and

NOW, THEREFORE BE IT RESOLVED, that Onondaga Community College does hereby express its grateful appreciation to Ms. Urtz;

BE IT FURTHER RESOLVED, that a signed original of this resolution be given to Ms. Urtz as an indication of the esteem and respect in which she is held by the entire Onondaga Community College community.

Approved by the Board of Trustees at the regular meeting on June 24, 2025

June 24, 2025
Date



Paul Mello, Secretary of the Board

**RESOLUTION TO APPROVE DISTINGUISHED RETIREE STATUS FOR
EDWARD KULAS**

WHEREAS, the Distinguished Retiree Award was established to annually recognize College administrators and staff members who retire in good standing with a minimum of fifteen years of continuous, full-time, distinguished service to the College; and

WHEREAS, Mr. Edward Kulas has faithfully served Onondaga Community College as a full-time employee since 2004; and

WHEREAS, effective January 10, 2025, Mr. Kulas retired from Onondaga Community College as a Duplicating Machine Operator with over 20 years of service; and

WHEREAS, the OCC CSEA Steering Committee has reviewed nominations and confirmed that Mr. Kulas has met the criteria for receiving Distinguished Retiree status and recommends to the College President, and the President recommends to the Board of Trustees, that Mr. Kulas be recognized and honored as a Distinguished Retiree of Onondaga Community College;

NOW, THEREFORE BE IT RESOLVED, that the Onondaga Community College Board of Trustees approves Distinguished Retiree status for Mr. Edward Kulas with all the rights and privileges thereof.

Approved by the Board of Trustees at the regular meeting on June 24, 2025

June 24, 2025
Date



Paul Mello, Secretary of the Board

**RESOLUTION TO APPROVE DISTINGUISHED RETIREE STATUS FOR
NANCY CARR**

WHEREAS, the Distinguished Retiree Award was established to annually recognize College administrators and staff members who retire in good standing with a minimum of fifteen years of continuous, full-time, distinguished service to the College; and

WHEREAS, Ms. Nancy Carr has faithfully served Onondaga Community College as a full-time employee since 2009; and

WHEREAS, effective January 17, 2025, Ms. Carr retired from Onondaga Community College as Director of Accessibility Resources with over 15 years of service; and

WHEREAS, the OCC Administrators Council Steering Committee has reviewed nominations and confirmed that Ms. Carr has met the criteria for receiving Distinguished Retiree status and recommends to the College President, and the President recommends to the Board of Trustees, that Ms. Carr be recognized and honored as a Distinguished Retiree of Onondaga Community College;

NOW, THEREFORE BE IT RESOLVED, that the Onondaga Community College Board of Trustees approves Distinguished Retiree status for Ms. Nancy Carr with all the rights and privileges thereof.

Approved by the Board of Trustees at the regular meeting on June 24, 2025

June 24, 2025
Date



Paul Mello, Secretary of the Board

**RESOLUTION TO APPROVE DISTINGUISHED RETIREE STATUS FOR
DONNA ANCILLOTTI**

WHEREAS, the Distinguished Retiree Award was established to annually recognize College administrators and staff members who retire in good standing with a minimum of fifteen years of continuous, full-time, distinguished service to the College; and

WHEREAS, Ms. Donna Ancillotti has faithfully served Onondaga Community College as a full-time employee since 2000; and

WHEREAS, effective June 27, 2025, Ms. Ancillotti will retire from Onondaga Community College as a College for Living Coordinator with over 24 years of service; and

WHEREAS, the OCC Administrators Council Steering Committee has reviewed nominations and confirmed that Ms. Ancillotti has met the criteria for receiving Distinguished Retiree status and recommends to the College President, and the President recommends to the Board of Trustees, that Ms. Ancillotti be recognized and honored as a Distinguished Retiree of Onondaga Community College;

NOW, THEREFORE BE IT RESOLVED, that the Onondaga Community College Board of Trustees approves Distinguished Retiree status for Ms. Donna Ancillotti with all the rights and privileges thereof.

Approved by the Board of Trustees at the regular meeting on June 24, 2025

June 24, 2025
Date


Paul Mello, Secretary of the Board

**RESOLUTION TO APPROVE DISTINGUISHED RETIREE STATUS FOR
KATHERINE SMITH**

WHEREAS, the Distinguished Retiree Award was established to annually recognize College administrators and staff members who retire in good standing with a minimum of fifteen years of continuous, full-time, distinguished service to the College; and

WHEREAS, Ms. Katherine Smith has faithfully served Onondaga Community College as a full-time employee since 1990; and


WHEREAS, effective July 18, 2025, Ms. Smith will retire from Onondaga Community College as a Custodial Worker I with over 35 years of service; and

WHEREAS, the OCC CSEA Steering Committee has reviewed nominations and confirmed that Ms. Smith has met the criteria for receiving Distinguished Retiree status and recommends to the College President, and the President recommends to the Board of Trustees, that Ms. Smith be recognized and honored as a Distinguished Retiree of Onondaga Community College;

NOW, THEREFORE BE IT RESOLVED, that the Onondaga Community College Board of Trustees approves Distinguished Retiree status for Ms. Katherine Smith with all the rights and privileges thereof.

Approved by the Board of Trustees at the regular meeting on June 24, 2025

June 24, 2025
Date



Paul Mello, Secretary of the Board

**RESOLUTION TO APPROVE DISTINGUISHED RETIREE STATUS FOR
KATHLEEN RINALDI**

WHEREAS, the Distinguished Retiree Award was established to annually recognize College administrators and staff members who retire in good standing with a minimum of fifteen years of continuous, full-time, distinguished service to the College; and

WHEREAS, Ms. Kathleen Rinaldi has faithfully served Onondaga Community College as a full-time employee since 2008; and

WHEREAS, effective May 29, 2025, Ms. Rinaldi retired from Onondaga Community College as a Typist II with over 16 years of service; and

WHEREAS, the OCC CSEA Steering Committee has reviewed nominations and confirmed that Ms. Rinaldi has met the criteria for receiving Distinguished Retiree status and recommends to the College President, and the President recommends to the Board of Trustees, that Ms. Rinaldi be recognized and honored as a Distinguished Retiree of Onondaga Community College;

NOW, THEREFORE BE IT RESOLVED, that the Onondaga Community College Board of Trustees approves Distinguished Retiree status for Ms. Kathleen Rinaldi with all the rights and privileges thereof.

Approved by the Board of Trustees at the regular meeting on June 24, 2025

June 24, 2025

Date



Paul Mello, Secretary of the Board

**RESOLUTION TO APPROVE 2025-2026 SALARY INCREASES FOR
MANAGEMENT CONFIDENTIAL EMPLOYEES**

WHEREAS, the Onondaga Community College Board of Trustees supports the President's efforts to build and retain a strong and competent management team; and

WHEREAS, the President has determined that Management Confidential employees of Onondaga Community College performed their duties keeping with the goals and objectives of the College's 2023-2028 Strategic Plan during the 2024-2025 fiscal year and that funds in an amount less than or equivalent to 3% of aggregate present salaries of Management Confidential employees be distributed by the President to said employees pursuant to the evaluation process implemented by the President;

NOW, THEREFORE BE IT RESOLVED, that the Onondaga Community College Board of Trustees approves the Management Confidential employee salary increases effective September 1, 2025.

Approved by the Board of Trustees at the regular meeting on June 24, 2025

June 24, 2025

Date



Paul Mello, Secretary of the Board

**RESOLUTION TO APPROVE NOMINEES FOR THE
2025 NEW YORK COMMUNITY COLLEGE TRUSTEE AWARDS**

WHEREAS, award submissions for the 2025 New York Community College Trustees (NYCCT) requires approval of the Trustees from the individual SUNY institutions; and

WHEREAS, Onondaga Community College is interested in submitting 4 nominations for these awards which require approval from the Board of Trustees; and

WHEREAS, for the Alice Holloway Young Award for Distinguished Service by a Retired Trustee, the nominee is Melanie Littlejohn; for the Distinguished Alumni Award – Civic Contribution, the nominee is Karinda Shanes; for the Friend of Community Colleges, the nominee is Sam Rowser; and for the Edward J. Pawenski Business/Industry Partnership Award, the nominee is Micron; and

WHEREAS, winners of the awards, which will be announced later this year, will be recognized at a ceremony this fall at the yearly NYCCT Conference;

NOW THEREFORE BE IT RESOLVED, the Board of Trustees approves the nominees for the NYCCT Awards: Melanie Littlejohn, Karinda Shanes, Sam Rowser, and Micron.

Approved by the Board of Trustees at the meeting on June 24, 2025

June 24, 2025
Date



Paul Mello, Secretary of the Board