

**Onondaga Community College Board of Trustees  
Finance, Audit & Compliance Committee Meeting  
Tuesday, June 24, 2025  
8:00 a.m. – 8:45 a.m.  
Whitney 210  
Presiding: Trustee Mark Tryniski, Chair**

**Trustees:** Haji Adan; Jaime Alicea; William Gilberti; Paul Mello; John Sindoni (virtual); Mark Tryniski

**Staff:** Dr. Agatha Awuah; Todd Baker; Anne DeLand; David Furney; Sarah Gaffney; Julie Hart; Dr. Warren Hilton; Linda Kelley; Mark Manning; Roger Mirabito; Louis Noce; Michael O'Connor; Justin Pritchard; Nicole Schlater; Dr. Scott Schuhert; Olin Stratton; Dr. Larry Weiskirch; Monifa Wilcox; Steve Wiley; Dr. Eunice Williams

**Call to Order**

At 7:58 a.m., Trustee Tryniski called the Finance, Audit & Compliance Committee meeting to order.

**Recommendation of the May 13, 2025 Finance, Audit & Compliance Meeting Minutes**

**On motion by Trustee Alicea and seconded by Trustee Mello, the May 13, 2025 Finance, Audit & Compliance meeting minutes were unanimously recommended.**

**Old Business**

**GLBA Risk Assessment**

Trustee Tryniski introduced Mark Manning, Senior Vice President & Chief Financial Officer, who provided an overview of the agenda for the meeting and then introduced Keith Robertson, Senior Security Strategist for DeepSeas. Mr. Robertson discussed his history with OCC and the work on the GLBA Risk Assessment. He then reviewed the goals and objectives for OCC from a security perspective, which is to identify and assess risks, develop and prioritize mitigation strategy, and ensure regulatory and commercial compliance. He then discussed the required compliance, existing controls with documentation and artifacts, and vulnerabilities and threats within those gaps. He then reviewed the risk workshop which is used to assign a risk score.

**Approval of the Information Technology Services Master Plan 2025-2027**

**On motion by Trustee Mello, and seconded by Trustee Alicea, the Information Technology Services Master Plan for 2025-2027 was unanimously recommended.**

**Compliance Update**

Mr. Manning continued his report by introducing Anne Deland, Director of Compliance and Auxiliary Services, to provide an update on compliance. Ms. DeLand reviewed policies that require board approval which include Policy B1 – Signature Authority for Contracts, B10 – Availability of Policies and Procedures for Inspection, and F1 – Community Use of Campus Facilities.

\*Resolution to approve updates to the College Policy Manual

**On motion by Trustee Mello, and seconded by Trustee Alicea, the resolution to approve updates to the College Policy Manual was unanimously recommended.**

2025-2026 Budget Update

Mr. Manning continued his report with an update on the 2025-26 budget. He began by stating that the 2025-2026 Operating Budget was unanimously approved by the Onondaga County Legislature at the meeting on June 3, 2025 (one Legislator was absent). Also approved was the final capital request for the remaining maintenance and enhancements as part of the Facilities Master Plan, including an interior finish package, information technology package, and upgrades to the Gordon Student Center in the amount of \$28,750,000 (split ½ county; ½ state). This capital request was also approved unanimously and will be submitted to New York State for inclusion in their budget for 2026. We appreciated the continued support of Onondaga County.

Mr. Manning continued his report with an update on SUNY Additional Direct State Tax Support Funding. As part of the 2025-2026 State Budget, SUNY Administration continued the allotment of an additional \$8 Million of funding for Community Colleges that was included in the 2024-2025 State Budget. Each of the 30 Community Colleges were allocated \$100,000 to support the hiring of new mental health staff such as counselors, providing tele-counseling services, funding wellness initiatives embedded in workforce development and/or college-to-career transition programming, and supporting initiatives to destigmatize mental health support. The remaining \$5 Million was distributed to each Community Colleges, based on enrollment, for patient-facing health care programs such as nursing and allied health. Out of this amount, OCC was allocated \$303,000. Allowable uses include:

- Hiring faculty to teach in health programs.
- Enhancing health care simulation spaces.
- Creating new partnerships/pathways with other SUNY campus health programs.
- Establishing new campus health programs that have demonstrated demand.
- Creating local partnerships between the Community College and high schools, BOCES programs, community organizations etc. to create new entry points and support student readiness for community college health programs.
- Creating campus-employer/labor partnerships to strengthen job placements following graduation from health programs.

These funds are considered to be part of the College's "Restricted Budget" and not additional base aid. SUNY has also noted that these funds have been identified as recurring in the State's financial plan and not just one-time funding.

As part of the 2025-2026 State Budget, SUNY Administration allotted an additional \$8 Million of funding for Community Colleges. The \$8 Million was distributed on a Funded Full-Time Equivalent (FTE) Student basis. Out of this amount, OCC was allocated \$320,000. The funds are to be used for high-demand program expansion and support in health care, advanced manufacturing, green jobs and sustainability, and/or cybersecurity/IT/AI. Each campus has been requested to submit a written plan on their planned use of distributed funding no later than July 15, 2025. These funds are also considered to be part of the College "Restricted Budget" and not additional base aid.

Mr. Manning continued his report with an update on SUNY Reconnect. As part of the 2025-2026 State Budget, SUNY Administration allotted an additional \$28.2 Million in new Direct State Tax Support for Community Colleges in the form of SUNY Reconnect. SUNY is utilizing no less than \$1M of these funds for marketing to support the expansion of understanding and knowledge of the program and other System-wide implementation support. \$4M is being allocated to community colleges to support programmatic implementation through advising, enrollment, outreach, award of credit for prior learning and other student services, pursuant to a plan submitted and approved by SUNY. Of the \$4M allocation, OCC is receiving \$160K (allocation was based on FTE Enrollment in Eligible Programs W/ Age and Residency). There is additional one-time funding available up to \$35K per campus to cover equipment, materials, supplies and other one-time needs for this new program. SUNY Reconnect is a last dollar scholarship covering tuition, books, supplies and fees for students age 25-55 with no prior degree enrolled in certain programs of study. These programs of study include: advanced manufacturing; artificial intelligence; cybersecurity; engineering; technology; nursing and allied health fields; green and renewable energy; and pathways to teaching in shortage areas. These funds are also considered to be part of the College “Restricted Budget” and not additional base aid.

#### YTD May 2025 Financials

Mr. Manning continued his report with year-to-date May 2025 financials. He began with revenue. Fall stayed the same from the last report - up \$250K with a 2.7% enrollment increase; winter was down 5.4% from budget; and spring was up \$251K or 1.2% higher than budgeted with summer up \$258K or 8.5% higher than budgeted. Tuition non-aidable is driven by the College for Living retro rate payment while workforce is down due to timing and when we run the programs. Fees are up \$163K due to higher fall, spring and summer enrollment while county chargebacks are down due to the rate decrease, which we had budgeted for. Grants and other sources are up \$319K including interest income where we were able to lock in higher yields. Rental income is up due to the tractor trailer school and the NYS Civil Service testing site while affiliate recoveries are up \$159K due to the chargebacks increasing. State aid and the county installments are coming in on schedule. Overall, revenue is up \$799K and we are at 85.01% of budget. Salary and wages are up \$2.5 million due to one-time contractual payments and a 5% salary increase for faculty, professional administrators and adjuncts. Employee benefits are also up \$1.1 million due to higher insurance rates, retiree health insurance increases, and an increase in Social Security and Medicare. Plant maintenance and equipment will start seeing an increase as we begin summer work and supplies are slightly up. Travel and training are up slightly, as are utilities, insurance, and rentals. IT/AV software is down with fees for services up due to consulting costs. All other expenses are also up due to the Student Success Challenge, and memberships and dues. Overall, expenses are up \$4.3 million, and we are at 71.95% of expenses.

There being no further business, Trustee Tryniski adjourned the Finance, Audit & Compliance Committee meeting at 8:53 a.m.

Prepared by:

Julie Hart  
Secretary, Board of Trustees

Submitted by:

Mark Tryniski, Chair  
Finance, Audit & Compliance Committee