

Data Governance Committee

Background

Onondaga Community College collects and uses a tremendous amount of data. In order to ensure that we have clear and robust policies and strategies to support ensuring this data is appropriately available, correct, and secure, I am establishing the Data Governance Committee. The committee's role is to research, consider, and recommend policies and practices related to the concerns about collecting, maintaining, managing, and sharing data. The committee will bring its recommendations forward through the College Leadership Council.

Across the campus, various offices and individuals are responsible for collecting, maintaining and managing data related to the various business uses of that data. These offices and individuals are responsible for the organization and definition of data elements related to their work. The college has a set of policies that guide this effort; however, it needs a comprehensive, college-wide body to ensure that these policies support the appropriate balance of interests and the necessary regulatory guidelines for which the college bears responsibility.

Charge

The Data Governance Committee is charged first with reviewing similar efforts at comparable institutions and ensuring that the committee as initially constituted contains the appropriate membership. Addition membership needs should be reported to the President, and this portion of the charge should be completed by October 1, 2020.

Additionally, the Data Governance Committee should:

- Outline a framework for Onondaga community college's data oversight that balances needed access to data with data privacy and institutional security, including a clear understanding of the range of data collected and held by the college and map of where that data resides.
- Work closely with IT to ensure that access to information within the college's system matches the need for access and the requirement for security. Examine and revise as needed protocols for the request of data and information.
- Work closely with ASOT to ensure that any new tools/systems that hold data meet the requirements of the framework.
- Review and recommend any necessary changes to the college's practices regarding the dissemination of data.
- Raise any and all outstanding issues related to the collection, use, storage, or security of college data.