

## EITA Meeting Notes

Date: 11/19/25

Present: Guy Linton (chair), Harrison Russell, Laura Abbatiello, Kelly Larrivey, Ryan McShane

Unable to attend: Steve Wiley and Claire Ehrlich

A discussion was had about defining who we are as a group. EITA is SUNY Electronic & Information Technology (EIT) Accessibility. At SUNY, the standards have been created to provide guidance on electronic & information technology and web accessibility. These standards are based on the Web Content Accessibility Guidelines (WCAG). Reference: Web Content Accessibility Guidelines (WCAG).

We need to define this to the campus to get everyone at the table. On our committee we definitely need faculty added to help drive this forward. We also need to get the President, Deans, Provosts, VPs, Department Chairs, Directors and Coordinators to be with us on getting this message out to the campus.

We must meet the EITA Standards by April 24, 2026. The standards can be found at [www.suny.edu/accessibility/eit/](http://www.suny.edu/accessibility/eit/)

We briefly discussed what happens if we are working towards compliance and we don't make it? We also want to know who is auditing the progress?

We asked Guy to ask this question at his SUNY EITA Zoom Meeting tomorrow, Nov. 20th at 1pm.

it was recommended in Guy's email that we all sit in on the Zoom call to learn more about this process.

See Guy's email from 9:21am this morning. Here is the zoom link:

Join Zoom Meeting

<https://suny-edu.zoom.us/j/88928344726?pwd=duRbdQ0B66EDC9e99UJ4Aza4QAbeQk.1>

Meeting ID: 889 2834 4726

Passcode: 892503

We discussed putting the training about EITA onto D2L/BrightSpace through video links

We discussed starting a timeline and working our way backwards from April 24, 2026, just like they do for Middle States.

- Each month we can focus on a piece, such as for the classrooms we can talk to faculty about using closed captioning on all videos in the classrooms, February offer trainings for closed captioning, March we can follow up with them to make sure is closed captioned,
- Websites – videos closed captions and no PDFs

Harrison spoke about a software we purchased that will help flag issues on our website. This was purchased for approximately \$7,000, and it is humans scanning our website to flag errors. However, with the EITA Grant Application he asked if we could use it to upgrade to the AI version of the scanning which was approximately \$15K. He is going to look into it to see if we can get the upgraded version, through the grant, if they will give us a discount if we get the grant.

The other grant item we discussed was Assistive Listening System for the SRC Arena, approx.. \$3,800

Kelly was asked to schedule monthly meetings. We have set them up for the 2<sup>nd</sup> Monday of every month starting December 8<sup>th</sup>, from 1-2pm