

**RESOLUTION TO ENDORSE A FEASIBILITY STUDY FOR A NEW PROGRAM:  
PATIENT CARE TECHNICIAN**

**WHEREAS**, new programs at Onondaga Community College originate from transfer requirements, industry needs, student and community input, faculty recommendations, and/or program review; and

**WHEREAS**, review and consultation for such new programs will occur with the Provost, Academic Deans, and within Academic Departments, Curriculum Committee, Learning Outcomes Assessment Committee, and Faculty Senate with further review of such new programs conducted by the State University of New York and the New York State Education Department; and

**WHEREAS**, the Provost has discussed the recommended new program proposal with faculty leaders and hereby requests endorsement by the Board of Trustees to conduct a cost and feasibility analysis to be reviewed by an independent consultant consistent with the requirements outlined in the College's Curriculum Handbook, subject to the College President making a final determination concerning whether to proceed with any new program; and

**WHEREAS**, enrollment in the College's School of Health continues to grow, attracting new students interested in health-related programs that offer strong career outcomes in our region; and

**WHEREAS**, labor market analysis indicates above average median salary and above average projected occupational growth for Patient Care Technician occupations in our region over the next 10 years; and

**WHEREAS**, the Provost has recommended to the College President and the College President hereby recommends to the Board of Trustees that a Patient Care Technician non-credit certification program be endorsed for a feasibility study; and

**WHEREAS**, the Board of Trustee recognizes that the programs resulting from the feasibility study will be appropriately designed to fulfill the requirements of a credential the College is authorized to grant;

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Trustees of Onondaga Community College hereby endorses a feasibility study for a Patient Care Technician program consistent with the College's existing authority to develop non-credit, direct to career programs.

December 2, 2025  
Date

  
Paul Mello, Secretary of the Board

**RESOLUTION TO APPOINT TAITANNIA KNIGHT AND ADAM WILLIAMS AS  
DIRECTORS OF THE ONONDAGA COMMUNITY COLLEGE HOUSING  
DEVELOPMENT CORPORATION**

**WHEREAS**, the bylaws of the Onondaga Community College Housing Development Corporation stipulate that directors shall be eligible to serve an unlimited number of consecutive terms; and

**WHEREAS**, the bylaws of the Onondaga Community College Housing Development Corporation stipulate that Directors shall be appointed and reappointed by the Board of Trustees of the Member, upon the recommendation of the Corporation's Board of Directors; and

**WHEREAS**, the Executive Committee of the Onondaga Community College Housing Development Corporation recommends appointment of Taitannia Knight and Adam Williams;

**NOW, THEREFORE BE IT RESOLVED**, that the Onondaga Community College Board of Trustees approves the appointment of Taitannia Knight and Adam Williams as Directors of the Onondaga Community College Housing Development Corporation.

Approved by the Board of Trustees at the regular meeting on December 2, 2025

December 2, 2025

Date



Paul Mello, Secretary of the Board

**ONONDAGA COMMUNITY COLLEGE  
RESOLUTION TO AMEND THE FIXED ASSET CAPITALIZATION POLICY**

**WHEREAS**, the College, from time to time acquires items for which capitalization would be required under Governmental Accounting Standards Board (GASB) Statement 34, management desires to amend a policy that defines the criteria for the capitalization of tangible property in accordance with GASB 34; and

**WHEREAS**, Onondaga Community College regards fixed assets as capitalized when the asset(s) purchased, renovated or constructed, have useful lives of greater than one year; and

**WHEREAS**, Onondaga Community College previously established \$5,000 as the threshold amount for capitalization of tangible property commencing with the 2013-2014 fiscal year; and

**WHEREAS**, SUNY issued a Memorandum dated November 24, 2025 where the State University of New York and the Research Foundation are increasing their capitalization threshold to \$10,000 effective July 1, 2025; and

**WHEREAS**, Onondaga Community College proposes to increase this threshold amount to \$10,000 as the threshold amount for capitalization of tangible property commencing with the 2025-2026 fiscal year; and

**WHEREAS**, any items with a useful life of one year or less, and costing below \$10,000 will be expensed in Onondaga Community College's financial statements;

**NOW, THEREFORE, BE IT RESOLVED** that commencing with fiscal year 2025-2026, the Board of Directors hereby adopts the aforementioned amended Fixed Asset Capitalization Policy (amended resolution #14-06).

Approved by the Board of Trustees at the regular meeting on December 2, 2025

December 2, 2025  
Date

  
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Paul Mello, Secretary of the Board