

OCC College Leadership Council - Agenda  
 March 27, 2026  
 2:00 – 4:00 PM  
 Whitney 210

Members Present: Dr. Agatha Awuah; Yesvier Aviles Mendez; Julie Hart; Dr. Warren Hilton; Kelly Larrivey; Elis Lorga Novack; Mark Manning; Lisa Smolen; James Taylor; Julia Ende

Staff and Students Present:

**Agenda**

Item	Presenter	Main Point of Discussion	Outcome	Follow-up Actions
Call to Order	Dr. Hilton			
Approval of minutes from 1-30-26	Dr. Hilton			
Box of Books	Julie Dyson, B&N			
EITA	G. Linton	Training		
Middle States	Dr. Hilton	Wrap-up		
AI Community of Practice	J. Hart	Update		
UF	O. Stratton			
Committees	O. Stratton			
Late adds	O. Stratton	This is a continuation of the conversation from the January CLC meeting.  "O. Stratton brought up late adds and who they are helping/hindering. After conversation, it was decided that CLC would discuss this further, particularly as it relates to a cut-off for new student registration. Also, look at drop/adds and if the deadline is accurate. Also, what about our registration deadlines as compared to other colleges?"		
Review of Assessment Recommendations for 2026	J. Hart	Distribution at the April CLC meeting for review at the May CLC meeting.		

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CLC Bylaw Review	J. Hart	Suggestions were noted, a draft will be developed for a vote at an upcoming meeting.	
Open Forum for Council Members	Dr. Hilton		

Meeting adjourned at PM.

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 2:00 – 4:00 PM  
 Whitney 210

Members Present: Dr. Agatha Awuah; Yesvier Aviles Mendez; Julie Hart; Dr. Warren Hilton; Kelly Larrivey; Elis Lorga Novack; Mark Manning; Lisa Smolen; James Taylor; Julia Ende

Staff and Students Present: Dr. Malkiel Choseed; Sarah Gaffney; Justin Pritchard; Erin Vaccaro; Scott Whalen

Agenda

Item	Presenter	Main Point of Discussion	Outcome	Follow-up Actions
Call to Order	Dr. Hilton	Called to order at 2:02 PM.		
Approval of minutes from 10/17/25	Dr. Hilton	Motion to approve by J. Taylor; seconded by O. Stratton; all in favor, none opposed.		
Review of committee charges.	Dr. Hilton	Committee links and pages updated for Middle States.  Develop a written report for the Strategic Plan mid-point review.	Student Success Council needs to update their charges to 25-26; Data Governance needs to add minutes.  Presentation scheduled for May CLC meeting.	Committee members were notified and changes will be made.
Middle States	Dr. Choseed; E. Vaccaro	Update	Dr. Choseed and E. Vaccaro, Co-chairs for the upcoming Middle States reaccreditation, presented to the group on the Middle States site visit.	
Campus Climate Survey	S. Whalen	Update	S. Whalen provided an update on the status of the Campus Climate workgroup, Leading at the Speed of Trust training, and subsequent PACE survey. He also reviewed events scheduled for the spring semester.	Three Leading at the Speed of Trust training sessions are scheduled for the spring semester: February 4, March 4, April 3.

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Early Registration	S. Gaffney	Student Athletes	S. Gaffney reviewed the possible return of priority registration. These would include the opportunity programs, Veterans, OAR, and Student Athletes.	S. Gaffney will pull together a workgroup to see how this can be reinstated and what this would look like.
Academic Momentum	J. Pritchard	Draft of the Academic Momentum Plan	J. Pritchard provided an update on the contents of the SUNY Academic Momentum Action Plan.	The plan will be submitted on 2/5/26 to SUNY. Additional report will happen to CLC as we progress through the plan.
D2L Orientation	J. Hart	Providing an update on what is covered at Student Orientation and how this works with the continued conversation on laptops/Box of Books/D2L.	J. Hart will discuss with L. Abbatiello options to push the training module to populate for each semester as well as to post it in the notifications with a reminder to complete the training.	Dr. Hilton will follow-up on the option to have a flag raised in Lazer Success for all new students until they participate in D2L online tutorial.
ATCC Computer Labs	K. Larrivey	Update on accessible computer labs.	K. Larrivey provided an overview of the computers and laptops on campus.	
Box of Books	J. Dyson	Barnes & Noble to attend CLC Meeting on March 27 to discuss Box of Books.	FYI	
Review of Assessment Recommendations for 2026	J. Hart	Distribution at the April 18 meeting for review at the May 16 meeting.	FYI	
CLC Bylaw Review	J. Hart	Suggestions were noted, a draft will be developed for a vote at an upcoming.	FYI	
Open Forum for Council Members	Dr. Hilton	O. Stratton brought up late adds and who they are		

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		<p>helping/hindering. After conversation, it was decided that CLC would discuss this further, particularly as it relates to a cut-off for new student registration. Also, look at drop/adds and if the deadline is accurate. Also, what about our registration deadlines as compared to other colleges?</p>		
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Meeting adjourned at 3:48 PM.