PAS meeting notes :

05/01/2026

Present: Dr. Malkiel Choseed, Harrison Russel, Sean Vormwald, Christian Heisler, Douglas Dinero, Debora Ryan, Guy Linton

Updates :

Harrison: Harrison will create individual pages with list on side for students to select the correct form. Ultimately we decided to do multiple forms instead of just one because when the student searches key terms one form might not pick up certain terms.

Sean : Software to identify major themes on meeting notes in Lazer success. Went over dashboard and count of common themes in advising notes. This would help analyze the open ended comments from advising notes. We could help identify common reasons from “other” question on drop /withdrawal form to pull categories that we might not be capturing.