OCC College Leadership Council - Minutes
September 25, 2026
2:00 – 4:00 PM
Whitney 210

Members: Dr. Warren Hilton, Olin Stratton, Helaine Lubar, Sarah Gaffney, Dr. Hector Rodriguez, Dustin Smith, Julie Ende, Elis Lorga Novack, Lisa Smolen, James Taylor, Wendy Ornoski

Staff and Students: Julie Hart, Justin Pritchard, Dr. Sean Vormwald

Item	Presenter	Main Point of Discussion	Outcome	Follow-up Actions
Call to Order	Dr. Hilton	Dr. Hilton called the meeting to order at 2:00 p.m.		
Approval of minutes from 5/15/26	Dr. Hilton	On motion by O. Stratton, and seconded by J. Taylor, the meeting minutes from 5/15/26 were unanimously approved.		
Six Drop Presentation	David Brown, Tyler Junior College	The Six-Drop Rule states students enrolling in college coursework for the first time may not withdraw from more than six courses throughout their undergraduate career. There are exceptions to this, which Mr. Brown reviewed with the group. There are some Financial Aid laws that need to be considered. Additional conversations will take place with the constituent groups on CLC with report backs at a future meeting.		Scholastic Standards jobs and navigator team should weigh in on this about making a decision to W.
Introductions	All	Dr. Hilton facilitated introductions with the members.		
Check-in: CSEA	Lisa Smolen	Invites went out for the October 7 meeting – there will be a session in the morning and a session in the evening. Please encourage support staff to attend. Topics include:		Chief to push out D2L

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		• Construction updates from Sarah Gaffney • Chief Peckins to give "Run/hide/fight" presentation. Will also talk about shelter in place and lockdown. Possibly Narcan training.		
Check-in: OCCAC	Julie Ende Dustin Smith	Next Thursday, 10/1 is the OCCAC meeting. Olin will talk about UF/X grade. Mike Borsz will provide an Athletics update. Dr. Braggs will talk about the Lazers Fostering Success College Program. Dr. Williams will talk about Title VI. Justin Pritchard will provide an AcMo update.		
Check-in: Faculty Senate	Olin Stratton Helaine Lubar	Olin shared that the Distance Learning Committee met on Wednesday to discuss qualitative and quantitative data and what was being used for RSI. Laura A. can access what tools are used and the committee will come up with recommendations. Also, looking into the pros and cons of an attendance taking school. We will weigh those. We are not mandated to do so. There are FA rules that coincide with that.		
Check-in: SGA	Elis Lorga Novack	There has been some tension between officers and inner conflict in Student Government.		

		MacIntyre has resigned as secretary but will remain student trustee. He will not be on CLC. Not sure if Jacob will be returning to CLC either. We are trying to figure it out as a team. Elis has become involved with SUNY Student Assembly (SUNYSA) and had the opportunity to talk to all the SUNY community colleges. They talk very highly about OCC – the initiatives and facilitating student needs. I proposed every month or bi-monthly to meet with all community colleges and share how OCC does it to help them. Unity Day is coming up, and they want to do this too. SGA is also working on weekly and monthly student surveys and will share those with Sean Vormwald prior to sending.		
<u>Committee updates</u>: • Data Governance • Institutional Effectiveness • Student Success Council • Programs and Academic Support • Arts Across Campus • Chancellor's Award	Co-chairs of committees	The following committees provided updates and confirmed members. **Data Governance** – S. Vormwald is determining whether to create a standalone AI policy or integrate it into existing policies. The draft of the AI policy based on SUNY board adopted policy guidelines is due by December 31, 2026.		

		Institutional Effectiveness – S. Vormwald shared that Middle States is the prime objective this year, along with the use of assessment data through student surveys. **Student Success Council** – J. Pritchard is working on an AcMo tracking spreadsheet -looking at 68 different activities and 80% are already underway. AcMo reporting – December report to SUNY and November 2 is the AcMo Regional Summitt. ENG – Provost, C. Heisler, M. O'Connor, S. Schuhert. MAT – Mary Crawford-Mohat. **Programs and Academic Support -** They are looking for new faculty representatives. Olin will help fill these vacancies through the Faculty Senate. **Arts Across Campus** No report was given as Rob Bridge had a conflict and could not attend the meeting. The calendar of events was shared with the group. *O. Stratton suggested that this committee does not report every month in person and can send*		

		email updates that will be noted in the agendas. **Chancellor's Award Committee** *O. Stratton suggested that this committee does not report every month in person and can send email updates that will be noted in the agendas.*		
Strategic Plan Mid-Year Review Memo		A copy of the mid-year review memo was shared with the members.		
Assessment Recommendations for 2026		Members were provided the recommendations that were developed from the retreat at the beginning of the semester.		
Open Forum for Council Members	Dr. Hilton	Olin Stratton will be facilitating the next meeting on October 23.		

Meeting adjourned at 3:25 on motion by J. Taylor, seconded by L. Lubar.