

**Onondaga Community College Board of Trustees  
Education Committee Meeting  
Tuesday, June 25, 2024  
8:30 a.m. – 9:00 a.m.  
Whitney 210  
Presiding: Trustee Jaime Alicea, Chair**

**Trustees:** Jaime Alicea; Melanie Littlejohn; Paul Mello; John Sindoni; Mark Tryniski

**Staff:** Dr. Agatha Awuah; Michael Borsz; Dr. Karen Fabrizio; David Furney; Julie Hart; Dr. Warren Hilton; Roger Mirabito; Daniel Nemeth-Neumann; Michael O'Connor; Nicole Schlater; Dr. Scott Schuhert; Olin Stratton; Anastasia Urtz; Dr. Sean Vormwald; Dr. Larry Weiskirch; Steve Wiley

**Guests:** James Carey; Jansenko Mondom

**Call to Order**

At 8:35 a.m., Trustee Alicea called the Education Committee meeting to order.

**Faculty Senate**

No report at this time.

**New Business**

**Externally Funded Projects**

Trustee Alicea introduced Anastasia Urtz, Provost & Senior Vice President, who, in turn, introduced Nicole Schlater, Associate Vice President, Grants Administration. Ms. Schlater began her presentation with an update on externally funded projects on campus. She discussed financial constraints, the difference between grants v. gifts to the college, and partnerships. Grants are organized into categories and those include: direct support programs and services; program development, improvement and innovation; instructional design and delivery; capacity building, institutional learning, and organizational change; and partnerships and systems change. Ms. Schlater highlighted some major projects, including those recently concluded as well as those currently in progress. She then reviewed proposals in development and summer projects that the Grants office is working on. These include aligning the grants calendar to the new Strategic Plan; policy and procedure updates to align with US Department of Labor subawards; preparation for the Grants office administrative self-study; and integrating additional support for current projects.

**Institutional Review Board**

Ms. Schlater continued her report with an update on the Institutional Review Board. She provided a brief overview of its purpose and responsibility and the process by which projects are submitted for review. She then discussed the proposals from 2023-24 and the planning process for 2024-25.

There being no further business, Trustee Alicea adjourned the Education Committee meeting at 8:56 a.m.

Prepared by:  
Julie Hart  
Secretary, Board of Trustees

Submitted by:  
Jaime Alicea  
Chair, Education Committee