

**Onondaga Community College Board of Trustees
Education Committee Meeting
Tuesday, December 3, 2024
8:30 a.m. – 9:00 a.m.
Whitney 210
Presiding: Trustee Jaime Alicea, Chair**

Trustees: Jaime Alicea; Kathryn Crockett; Melanie Littlejohn; Paul Mello; Alicia Oberlender; John Sindoni; Mark Tryniski

Staff: Dr. Agatha Awuah; Reginald Braggs; David Furney; Sarah Gaffney; Julie Hart; Dr. Warren Hilton; Kelly Larrivey; Mark Manning; Roger Mirabito; Louis Noce; Michael O'Connor; Dr. Katharine Rumrill-Teece; Olin Stratton; Anastasia Urtz; Dr. Larry Weiskirch; Monifa Wilcox; Dr. Eunice Williams

Call to Order

At 8:32 a.m., Trustee Alicea called the Education Committee meeting to order.

Faculty Senate

Trustee Alicea introduced Olin Stratton, Faculty Senate President, for his report. Professor Stratton began with a discussion of curriculum maps, which Faculty have been working on, along with program assessments this semester. Academic rules are also being revised through the Senate, making them easier to read and understand. Curriculum is another area of faculty focus as it had to be approved within a certain time through Curriculum Committee. The process of starting November 1 is tough as it's not long after the semester begins. We are looking to change the timing of curriculum work to begin sooner. Review of assessment continues, and faculty are working to simplify the process by working with IPAR and the Registrar. They hope to develop a database with the assessment information which will make future assessment data more readily available. Lazer Success flags have increased substantially as part of the 4DX program. Full-time faculty flags are up 34% while Adjuncts are up 15%. Faculty are trying to capture students where they are so they can help them get back on track.

New Business

Middle States Commission on Higher Education

Trustee Alicea introduced Anastasia Urtz, Provost & Senior Vice President, who provided an overview of the Middle States review process and the need for policies related to the same. These include a policy on third-party providers ensuring consistent oversight of vendors and other third-parties providing services to students; conflict of interest which expands conflict of interest principles to all college personnel; and instruction of family members which provides strategies for limiting teaching of relatives, ensuring unbiased grading.

***Resolution to approve updates to the College Policy Manual**

On motion by Trustee Sindoni, and seconded by Trustee Mello, the resolution to approve updates to the College Policy Manual was unanimously approved.

Academic Program Retention and Completion

Provost Urtz continued her report with an update on program enrollment trends. She began with a review of one year retention rates by degree program in each school, noting that this covers

first-time, full-time students. Provost Urtz also provided the three-year graduation rates and three-year graduation head count for each school.

*Resolution to Deactivate Culinary Certificate

Provost Urtz continued her report with a request to deactivate the Culinary Certificate. Rationale for the deactivation includes low enrollment along with misalignment with the Culinary Management AAS degree.

On motion by Trustee Mello, and seconded by Trustee Littlejohn, the resolution to deactivate the Culinary Certificate was unanimously approved.

There being no further business, Trustee Alicea adjourned the Education Committee meeting at 9:05 a.m.

Prepared by:
Julie Hart
Secretary, Board of Trustees

Submitted by:
Jaime Alicea
Chair, Education Committee